9. PUBLIC SERVICES ELEMENT

Note: This Chapter contains supporting inventory information as well as the following essential Comprehensive Plan components: goals, objectives, and policies; and implementation strategies. Supporting information may be updated periodically for informational purposes by City staff as authorized by the City Council. Amendments to essential components would require formal Comprehensive Plan amendment by the City Council in accordance with City regulations.

PUBLIC SERVICES ELEMENT

INTRODUCTION

The Public Services Element focuses upon citizen participation and communication, efficient municipal services, emergency services, education, and human services. Public services and facilities are a key determinant in the community's quality of life and the capacity of the City to address future development.

Growth Management Act Requirements

A goal of the Growth Management Act (GMA) is to ensure that those public facilities and services necessary to support development are adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.

Countywide Planning Policies

The King County Countywide Planning Policies address public services, including social and health services, schools, libraries, and fire and police protection. The human and community services planning activities are to support Countywide Planning Policies and the Countywide land development pattern. All jurisdictions are to identify essential community and human services and include them in land use, capital improvement, and transportation plans.

EXISTING CONDITIONS/FORECAST FUTURE NEEDS

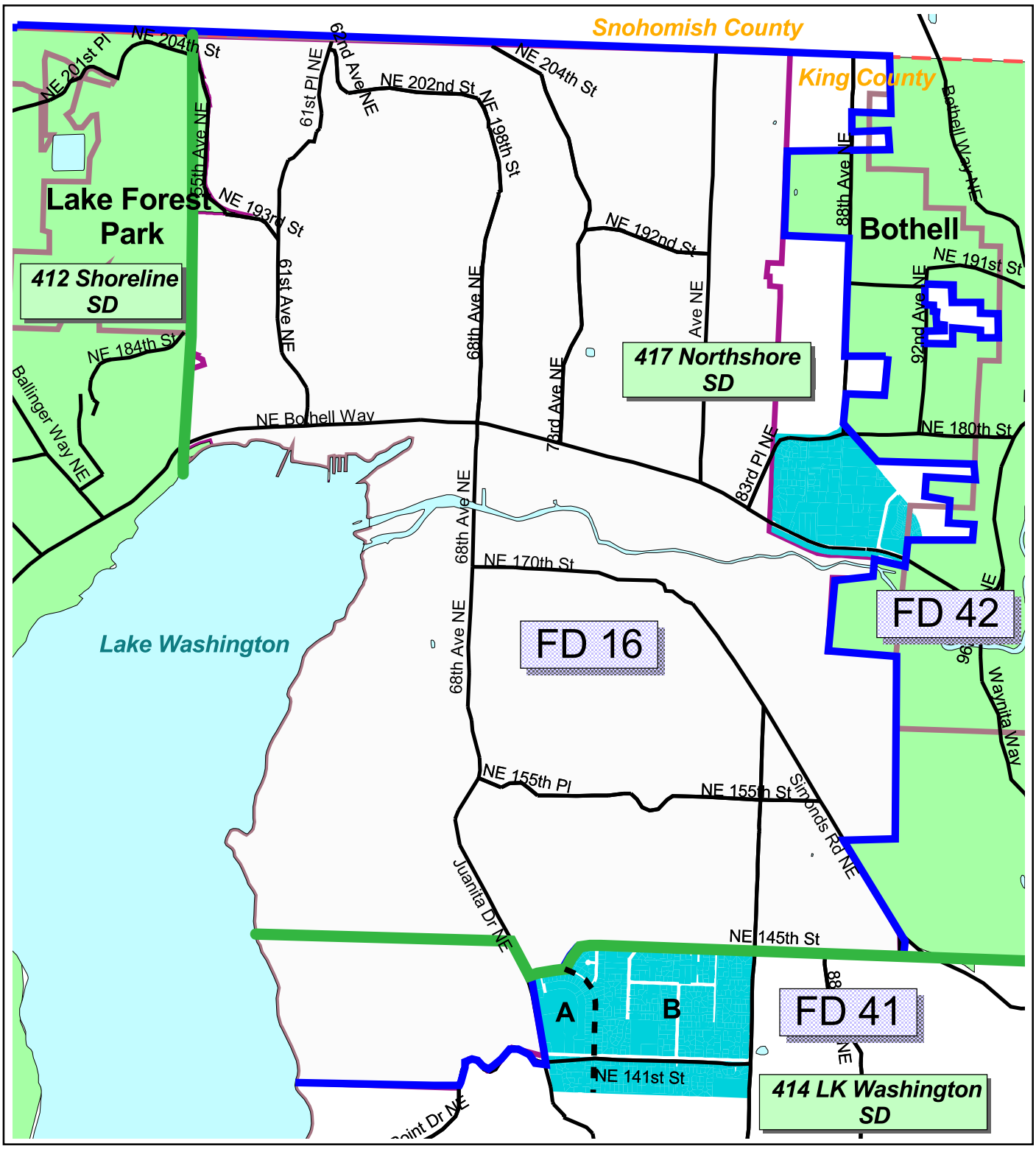
Overview

Multiple agencies and districts provide services in the Kenmore City Limits and Joint Study Areas, including two fire districts and two school districts. **Figure PS-1** shows the boundaries and districts within and surrounding the City. Although Kenmore was recently incorporated, there are several governmental buildings that house special district, and City functions. Governmental facilities are located on **Figure PS-2**. This Element focuses upon City services, human services, emergency services, and education. Parks and recreation are more fully addressed in the **Parks, Recreation and Open Space Element**, and water and sewer services are addressed in the **Utilities Element**.

City Services

The City of Kenmore has a council-manager form of government. Seven City Council members are elected at large by the registered voters in the City. The City Council elects a Mayor from among the Council members to serve a two-year term as the Chairperson of the Council. The City Council also appoints a City Manager who manages the day-to-day operations of the City. As a newly incorporated city, the City Council made a policy decision to operate as a "contract city."

In addition to the City Manager, there are 12 regular positions as of January 2001: Assistant City Manager, Public Works Superintendent, Finance Director, Community Development Director, Senior Planner, Associate Planner, Planning Technician, City Clerk, Accounting Technician, two administrative assistants, and a office assistant/receptionist. With the City Manager, there are 13 full time equivalent (FTE) positions.



Boundaries and Districts

Legend

- School District Boundaries
- Fire District Boundaries
- County Boundary
- Northshore Utility District
- Roads
- Study Areas
- Incorporated Areas
- City of Kenmore

This map is intended for planning purposes only and is not guaranteed to show accurate measurements. Source: King County GIS Center

N W E S

1000 0 1000 Feet

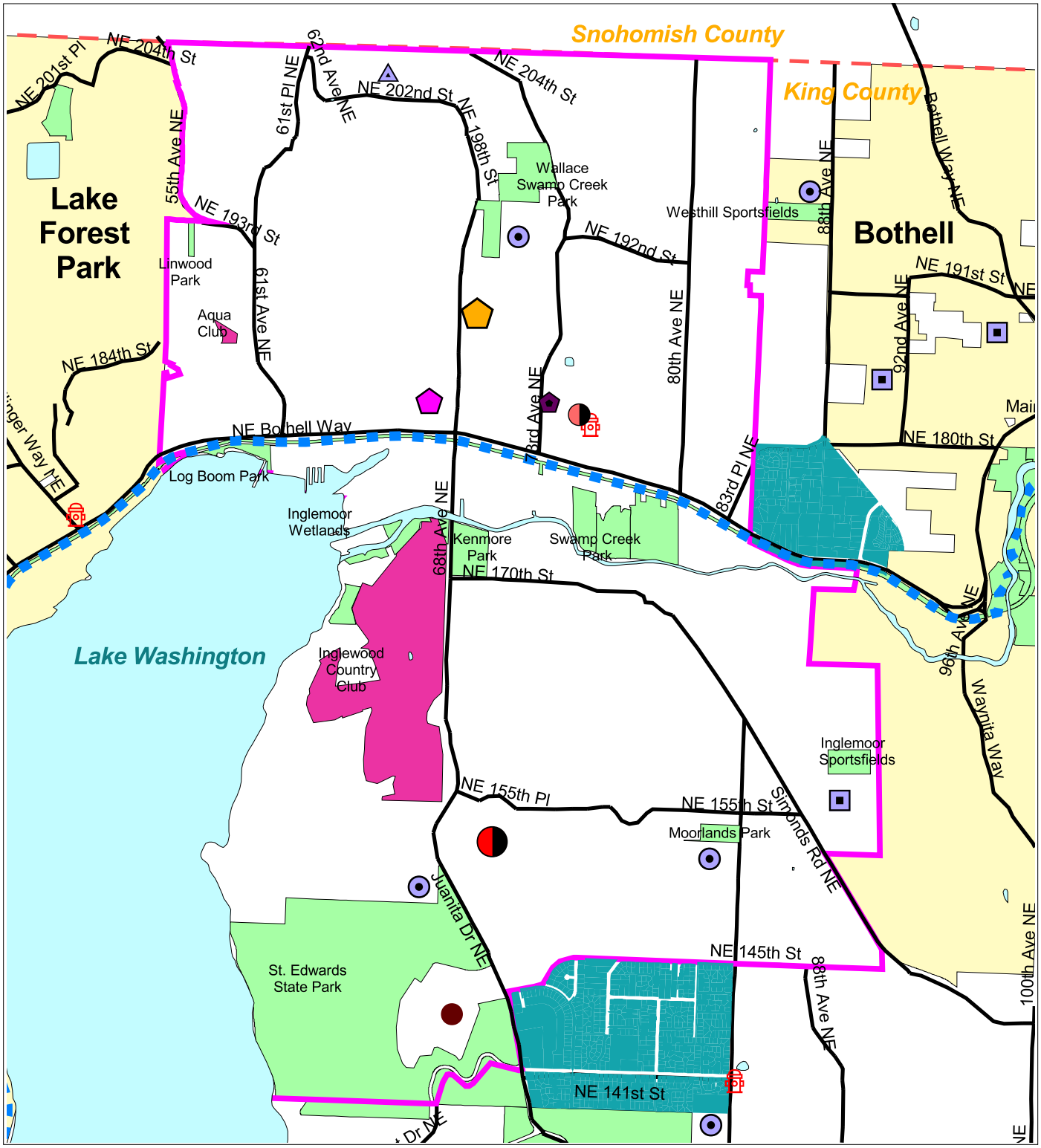
March 2001

KENMORE BY THE LAKE

BUCHER, WILLIS & RATLIFF CORPORATION

x:\files\lisa\kenmre\kenmore_maps.apr

Figure PS - 1



Public Services and Facilities

Legend

- Burke-Gilman Trail
- Northshore UD Headquarter
- Park Land
- Private Recreation
- Study Areas
- Roads
- County Boundary
- Incorporated Areas (outside Kenmore)
- City of Kenmore
- City Hall
- High School
- Junior High School
- Elementary School
- Fire Station
- Library
- Police Station
- Bastyr University

March 2001

N W E S

this map is intended for planning purposes only and is not guaranteed to show accurate measurements. Source: King County GIS Center, BWR Corp.

KENMORE BY THE LAKE

BUCHER, WILLIS & RATLIFF CORPORATION

2000 0 2000 Feet

x:\files\lisa\kenmore\kenmore_maps.apr

Figure PS-2

Staff currently provides public services in the areas of City administration, finance, community development, and public works. City Attorney services are provided on a contract basis. An additional staff member serves under contract as Police Chief, coordinating public safety resources. There are approximately 0.77 regular City employees per 1,000 population (assuming the Year 2000 population of 16,890), excluding the City Council members.

The City is responsible for the following services:

- General Administration: General Administration includes all aspects of the finance and City Clerk functions for the City, including cash and investment management, accounting and preparation of quarterly financial reports, the annual financial report, accounts receivable, cashiering, general ledger, payroll, records retention, and administration of the City Clerk's office.

- Public Safety: The Public Safety functions include police, jail and court services, all of which are contracted with King County.

- Community Development: Community Development is responsible for implementing City Council policy on such matters as land use and building permitting as well as comprehensive planning. Land use permits, and commercial and residential building permits are received and issued at City Hall.

- Public Works: The City of Kenmore contracts with the City of Lake Forest Park and King County for the maintenance and management of city streets and surface water concerns.

- Parks & Recreation Services: Kenmore has six parks within its City limits. The City and County have agreed on the transfer of five parks to the City, effective March 2001.

City functions are managed in the City Hall building at 6700 NE 181st Street. City Hall includes approximately 4,000 square feet of space. This equals about 307 square feet per housed employee (13 in-house staff). On a per capita basis, there is about 0.237 square feet per City resident. The City Hall building is anticipated to house City functions for three to five years. Lack of City Council chambers and minimal storage space are limitations of the current facility.

Two handicapped and 14 regular parking spaces are on City Hall property. The City has a shared parking agreement with the property owner to the west to accommodate additional visitor and staff vehicles as needed.

One additional staff position (at City Hall) is included in the budget for the year 2001. The space per person, assuming 14 employees, would equal about 286 square feet. The number of employees per 1,000 population would equal approximately 0.83.

Human Services

Human service needs in Kenmore are detailed in the City of Kenmore Year 2000 Housing and Community Development Needs Assessment, prepared by Common Ground. A summary appears in this section. Residents of Kenmore require a broad range of services to meet their daily needs. These services generally fall into three categories: **family services, senior services, and youth**. The types of services range from transportation for seniors, to recreational opportunities for teens, to family counseling to homeless services. Generally, the lower the income of the family or individual, the greater is their need for subsidized assistance to make the service affordable.

Services currently provided to Kenmore residents are generally made available through several very strong agencies located outside of the City limits. This is largely a result of the historical patterns of service developed at a time when the Northshore area was characterized by large areas of unincorporated, low-density residential development (with the exception of the I-5 corridor and the City of Bothell). Service centers logically tended to be constructed near the centers of the largest client base and near main automobile thoroughfares. As a result, the current location of service providers is not convenient to many Kenmore residents in need of the services they offer. Most recently, several of these agencies have constructed new, up-to-date facilities providing an array of services.

To help determine the resources and needs for community services, interviews were conducted by Common Ground in December 1999 and January 2000 of some of the key services providers (HopeLink-the Multiservice Center of North and East King County, Northshore Youth and Family Services, the Boys and Girls Club, Teen Northshore, the Northshore YMCA, and the Northshore Senior Center representatives were interviewed along with Counselors at Kenmore Elementary School and Kenmore Junior High School).

Both the King County Assessment and the service provider interviews conducted by Common Ground in the Winter of 1999-2000 revealed two major problem areas common to services for all the three groups: a lack of general information concerning services that could be of assistance to Kenmore residents, accessibility to those services due in part to the distances, transportation/ traffic difficulties faced by those who would seek them. To a lesser extent, the affordability of the services represents a barrier to segments of the population.

The following pages provide an inventory of services available in the Kenmore area and discuss some of the needs for the three categories of services:

Family Services

An array of services is available serving the needs of Kenmore families:

- **Twenty-four (24) childcare providers** have a capacity for 455 Kenmore children.

- **The Northshore Youth and Family Services (NYFS)** located in Bothell, operates a Healthy Start program for pregnant and parenting Kenmore mothers (including in-home counseling), drug and alcohol prevention programs and counseling programs for individuals and families. NYFS also provides parenting skills programs at Kenmore Jr. High.

- **The Northshore YMCA** has recently opened a new facility in Bothell serving the Kenmore area. It provides physical fitness programs and parent-child programs at the site in addition to a variety of youth and senior programs. A gym, pool, weight room and meeting rooms are located in its facility. Childcare services are provided at Arrowhead and Kenmore Elementary Schools. The YMCA offers scholarships for those who are unable to afford services.

- **HopeLink, the Multi-Service Center of North and East King County**, in Bothell, is the largest provider in the area of services for low and moderate-income families. Its services include a food bank, a clothing bank, rental and mortgage assistance for persons at-risk of losing their housing, transportation, utility assistance and other emergency financial assistance.

- **The Kenmore Family Emergency Shelter**, operated by HopeLink, provides nine apartments for emergency shelter for homeless families with a maximum stay of three weeks.

- **The King County Sheriff's Office** operates a safety education program in the schools from its satellite office in Kenmore.

- **The Community Health Center** in Bothell offers medical care for low-income persons.

- **Seattle-King County Public Health** is a provider of basic health services including Maternity Support Services, drug prevention, parenting skills classes, Family Planning, Community Health Nursing (including home visits) and case management services for young mothers. Services are available through the Northshore Public Health Center in Bothell.

- **Mentor Health Northwest**, also located in Bothell, offers family counseling, domestic violence treatment, individual and group therapy and comprehensive mental health care and case management.

- **ATWORK!,** located in Kenmore, is a provider of employment training and case management for persons with disabilities.

- **The Kenmore Branch Library,** operating out of a small building in Kenmore, offers over 29,000 reading items, access to the King County Library system, and limited community meeting space.

- **Various Other agencies** provide services on a less focused basis to families in Kenmore.

One of the few community services facilities in the City is the centrally located Library. While it is small, it provides the community with a variety of services such as school visits, homework help, literary programs, and other youth and family programs. It also goes to the schools to provide its services.

A significant resource for determining needs for community/social services is the 1999 King County Community Services Division Urban Needs Assessment, which surveyed 373 households in Kenmore. On the one hand, as a community with a large population of middle income residents, Kenmore has somewhat less need for subsidized services than many other King County communities. On the other hand, however, the most common reason cited in the Assessment for households not being able to use existing services was their lack of affordability.

The County Needs Assessment revealed that when residents were asked if they felt that a lack of services in the area was a general problem, only 14 percent indicated it was a problem. However, as noted in the table below, when asked questions regarding specific services for families, residents noted problems with affordable childcare, affordable medical and dental care, public transportation, and public recreational facilities or programs. Refer to **Table PS-A**.

TABLE PS-A
PROBLEMS OF SERVICES FOR FAMILIES - IDENTIFIED BY KENMORE RESIDENTS

PROBLEM	PERCENT OF RESIDENTS IDENTIFYING THE PROBLEM*
Lack of Affordable Childcare	58%
Lack of Affordable Medical or Dental Care	58%
Inadequate Public Transportation	46%
Shortage of Recreational Facilities or Programs	45%
*Based upon the percentage of respondents who expressed an opinion on the question	

Source: 1999 King County Urban Needs Assessment

Importantly, families of modest incomes felt even stronger about the lack of many of these services. The most frequently stated problems by households of under $35,000 income were affordable childcare (70 percent), affordable medical and dental services (61 percent), affordable legal services (58 percent) and recreational facilities or programs (56 percent).

The survey revealed other characteristics of the community related to family issues. A significant portion of all households surveyed identified the following major issues facing the community: alcoholism (60 percent), drug abuse (58 percent), a lack of parenting skills (56 percent), and teen pregnancy (54 percent). Importantly, two of these issues were identified even more frequently by lower income households who felt the lack of parenting skills (73 percent) and alcoholism (62 percent) were major problems faced by the community.

Interviews with family services providers working in the community revealed a clear need for improving parenting skills and for interventions to prevent substance abuse in families. Transportation and the lack of community services office space in the Kenmore area were also consistent themes impeding the delivery and access of additional services.

Senior Services

Services for Kenmore seniors are made available primarily through two area non-profit organizations.

- **The Northshore Senior Center** is the primary provider of senior services for Kenmore residents. Among the services available are: Adult Day Programs, Senior Transportation Services; health, nutrition and exercise programs; physical, occupational and speech therapy; and an extensive list of outings and social events. The Senior Center provides services at its Bothell location. It also delivers services at multiple sites throughout the area, some of which are in Kenmore. A new Kenmore Senior Program with a variety of activities (such as social activities, educational programs, and health courses) has just opened at 6211 NE 182nd Street and is expected to serve 200 Kenmore seniors. In addition, according to staff at the Center, transportation services available to Kenmore residents was planned to increase during 2000.

- **The Northshore YMCA** in Bothell is the only other major provider of senior programs. A "Silver Sneaker" Program offers seniors a variety of activities. Senior Fitness, Group Health and physical fitness programs also are available. Services are available at the Bothell site.

Kenmore seniors generally do not perceive that there is a lack of services provided for their needs. The Assessment revealed that only 13 percent of the seniors expressed concern over a lack of senior services. Of those who did express a concern, 59 percent indicated that the biggest lack of services was "senior center/activities", distantly followed by "public transportation" (7 percent).

According to Senior Center staff interviews, the primary needs of the senior community are transportation, reliable personal care in the home, and activities to prevent isolation/depression.

Youth Services

While a wide range of activities is available to Kenmore youth, only a few small facilities are actually located in the community.

- **The Boys and Girls Club** offers a teen drop-in center near Arrowhead Elementary School six days a week available primarily to teens in south Kenmore.

- **The Northshore YMCA** provides teen recreational activities at its pool and gym and events off-site in addition to its youth leadership program and Youth in Government program. Earth Service Corps gives youth an opportunity to take part in environmental issues and parent-child programs encourage youth involvement with their parents.

- **Teen Northshore** provides services primarily at public school sites. It is supported by City of Kenmore funding and operates several activities, including Teamwork (connecting youth to part-time jobs), Youth Council leadership programs and undertakes several youth-organized activities such as art shows and a youth summit.

- **Northshore Youth & Family Services** provides counseling and anger management services and programs at some of the schools, in addition to services provided out of its Bothell facility. It also offers a Teen Suicide Hotline. About 600 "units of service" (contacts or instances of services provided) are provided to Kenmore residents each year.

- **The Kenmore Public Schools** are a major source of in-community services. The schools offer counseling and referral as well as health services. Kenmore Elementary has a Psychologist and Nurse. Each of the elementary schools offers after school programs ranging from sports to science, language and homework/study opportunities. Kenmore Junior High has an after school program which includes a computer club, debate, an art club and drill team. The main after school programs offered at Inglemoor High are language, business, drama and art.

There is a strong sense of need in the community for expanded youth activities and facilities. The interviews of service providers revealed an almost unanimous need for increasing the number of positive activities and experiences available to youth, particularly after school. Seventy-eight percent of the Kenmore households surveyed in the Assessment indicated that there was a lack of services for children and teens. As **Table PS-B** demonstrates, when asked to identify what activities were lacking, a community or youth center was identified by one third of the households – more than twice as frequently cited as the next highest need.

TABLE PS-B
ACTIVITIES FOR TEENS AND CHILDREN LACKING IN THE COMMUNITY

ACTIVITY LACKING	PERCENT OF RESIDENTS IDENTIFYING THE DEFICIT
Community/Youth Center	32%
Playgrounds and Parks	14%
Activities	13%
Sports/Recreation Center	11%
Teen Activities	9%
After school/extracurricular Programs	9%

Source: 1999 King County Urban Needs Assessment

A 1999 survey by King County Community Services Division of approximately 370 Kenmore area residents indicated that more than 40 percent of them felt that there was a shortage of recreational facilities or programs in the community. Thirty-five percent of the lower income respondents stated that they could not afford the recreational opportunities that are available.

While the community has limited recreation facilities, it does have two swimming pools. One pool is in southern Kenmore at St. Edward Park. The other pool is in Bothell on NE 188th Street.

Analysis and Summary of Community Services Needs

There is an adequate number of major providers of services to residents of Kenmore. Several are very active and provide essential services to Kenmore residents. However, most provide generic services designed for needs in the broader Northshore area. Each has its own Board of Directors, its own mission, goals, and funding sources. Most key informants interviewed for this Assessment indicated there was a need for coordination among the service agencies to maximize effective delivery of services. For the most part, the facilities are housed in the Bothell area. Most of the providers deliver their services from their facilities, some distance from Kenmore. While some providers are able to deliver services on-site at the Kenmore Schools, each of the seven informants identified a lack space in Kenmore for service delivery as a major need. Several are seeking space in Kenmore.

Other than the Library, there are no dedicated community spaces in which services can be provided in Kenmore. People in need of services must either rely on driving or being driven by bus or car to the services. For lower income persons, young teens and seniors, this becomes extremely difficult and public transportation is not an easy alternative. The few transportation resources available are directed primarily at the seniors.

Furthermore, the development of "community" within the City is inhibited by the lack of adequate meeting space for community events and community participation in civic activities. The need for teen services and perhaps a teen center has been voiced by a significant number of sources.

The Northshore/Shoreline Community Network (established by Washington State to study and implement plans to meet the needs of at-risk youth) recently completed a 10 - Year Plan to reduce problem behaviors by youth in the Northshore area. It has adopted as its primary focus as "Parent Empowerment" and "Building Youth Assets" and will focus on developing "community collaboration designed to build infrastructure in the North County area" for the period 1999-2001.

A recent study of youth (It's About Time for Kids, 1999 Search Institute Study) in nearby communities (Kirkland, Redmond, Sammamish, and Bellevue) found that 83 percent of the youth in the study felt that adults do not value them. More than two-thirds of the youth felt that they did not live in a "caring community," did not have the tools to plan ahead and make sound choices, and that they found few adults acting responsibly to serve as models. (Although not a survey of Kenmore youth, this information is included because it has been confirmed as a trend in youth opinions in several King County communities through other, similar surveys and can reasonably be assumed to be generally reflective of youth feelings in Kenmore. Interviews with school counselors in Kenmore confirmed this conclusion.)

Some specific services appear to be most in need. In addition to teen services, affordable childcare (primarily for lower income families), transportation services, affordable dental and medical care, and recreational facilities are in need. Problems of alcoholism, drug abuse, and the lack of parenting skills appear among the most common problems facing Kenmore residents. While there are programs available to meet a portion of the need for these services, financing is inadequate to meet the entire need in terms of the number of families requiring help and the depth of help.

When viewed as a whole, these identified needs and problem areas lead to the conclusion that a concentrated effort is necessary to support families, providing parents and children with the tools to make sound choices, and that activities that "build community" and increase self-esteem are needed. This suggests, among other things, that programs on parenting skills and activities involving youth with adults

as well as facilities in which to meet and receive needed services would go a long way toward strengthening families and the community.

Library Services

The King County Library System (KCLS) serves unincorporated King County as well as cities that have annexed to the District. Prior to and after incorporation, the KCLS served Kenmore and the Joint Study Areas. The KCLS has five levels of libraries. **Table PS-C** shows the library sizes, hours, and primary roles of each type of library. The Kenmore branch is a small branch library.

TABLE PS-C
KING COUNTY LIBRARY SYSTEM

SMALL	MEDIUM	LARGE	RESOURCE	REGIONAL
SIZE				
Up to 4,999 s.f.	5,000-7,999 s.f.	8,000-14,999 s.f.	15,000-21,999 s.f.	22,000+ s.f.
VOLUMES				
Up to 40,000 items	Up to 64,000 items	Up to 120,000 items	Up to 198,000 items	Up to 225,000 items (except Bellevue)
OPEN HOURS				
4-5 days, up to 35 hours per week	5-6 days per week, 50-55 hours per week	6-7 days per week, 54-63 hours per week	7 days per week, 63 hours per week	7 days per week, 63 or more hours a week
PRIMARY ROLES				
Popular Library	Popular Library	Popular Library	Information Place	Business &Gov't Support
Children's Library	Children's Library	Student Auxiliary	Children's Library	Student Auxiliary
Student Auxiliary	Student Auxiliary	Children's Library	Student Auxiliary	Children's Library
	Information Place	Information Place	Popular Library	Information Place
	Lifelong Learning	Lifelong Learning	Business & Gov't Support	Popular Library
			Lifelong Learning	Lifelong Learning

Source: King County Library System, The Year 2000 Plan, September 1998

The Kenmore Small Branch Library originated in 1957 through the efforts of the Kenmore Elementary School PTA. Opening day was July 21, 1958. The site was a small red barn on 73rd Avenue NE near where Swamp Creek crosses the road. The King County Library System provided books and services and the community contributed funds and labor.

In 1976 the Kenmore Library was relocated to its present location at 18138 73rd NE. It was planned as part of a government complex to include the fire station, police station, and a Park and Ride facility. The library is of modular construction. It is 2,112 square feet in size, has 29,000 volumes, and provides computer access to electronic databases and resources as well as the Internet. In 1998, nearly 93,000 items were checked out from the Library. On November 2, 1999, residents in Kenmore voted to annex (to join) the King County Library System.

Considering Kenmore's Year 2000 population of 16,890 and the current size and volumes of the library, the library provides approximately 0.13 square feet per capita and 1.717 volumes per capita.

Residents in the area also use the Bothell Regional Library, the Lake Forest Park Medium Library, and the Kingsgate Large Library Branches.

Kenmore is in the Northshore Planning Area of the Library's The Year 2000 Plan. Included within the KCLS Northshore Planning Area are the following libraries:

- Kenmore
- Bothell
- 1/2 Woodinville
- 1/2 Kingsgate

In 1997, between all of these libraries (or portions of), there were 37,235 square feet of space, and 331,000 volumes. Based upon a 1997 population of 101,500, the ratio of square footage to population was 0.367 and the ratio of volumes to population was 3.261. With improvements included in The Year 2000 Plan, the number of volumes was expected to increase to 346,000 within the same square footage. Due to expected population increases in the year 2000 to 114,800, the ratios of square footage and volumes are expected to decrease to 0.324 and 1.890 respectively.

The King County Library System does not have a plan to address the years after 2000 and is considering its planning options. The passage of Initiative 695 affected the Library System's budget.

The Library does not have a quantitative level of service to help determine when a library should be expanded to a larger branch level. The KCLS uses a qualitative approach and uses written descriptions of the services each branch should provide (summarized in **Table PS-C**).

For the Kenmore Branch, the KCLS is considering a several potential capital projects, one of which may include expansion of the Kenmore Library. The King County Library system anticipates facility planning for a new library would begin in 2007 with the expectation the library would begin service approximately 2010. The City may accelerate this timetable if the City either creates a capital facilities district or use councilmanic debt.

The King County Library system is considering two scenarios for the facility: 5,250 square feet at a potential cost of $3.5 million for the land, building, and additional collection materials. The other would be for 10,000 square feet and would potentially cost $5 million total for land, building, and additional collection materials. **Chapter 11, Capital Facilities Element**, plans a 10,000-square foot building prior to 2010.

A Draft Kenmore Library Service Needs Assessment was prepared in 1999, containing draft recommendations regarding the community and library collection/services. These recommendations include:

- Explore new location to accommodate larger library building in Kenmore. Consider present and future transportation routes. Consider planning in conjunction with the city's planning efforts for a community center.

- Support the city's plan for a community center, which would provide a venue for meetings and programs.

- Build support for the Kenmore Library among city officials and community groups and agencies.

- Build the library's role of community information center by continuing to provide access to local history materials and local government information.

- Explore opportunities to collaborate with the local historical society.
- Participate in Kenmore Days celebrations.
- Evaluate Kenmore Library collection as part of KCLS "Aging Collection Evaluation" process.
- Start book discussion groups and forums for various age groups.
- Continue to support and enhance the Kenmore Friends of the Library and their programs.
- Increase the level of technology at the Kenmore Library to allow more direct and immediate reference assistance to patrons.

Additional recommendations should include local demographic issues, students, seniors, business, and recreation programs.

Fire/Emergency Services

Fire District 16 – Northshore Fire District

Fire District 16 operates two fire stations, Stations 51 and 57. Both stations serve the Kenmore area, Joint Study Area 1, as well as other parts of the Fire District. However, Station 51 is more centrally located within Kenmore City Limits at 18030 73rd Avenue NE.

In total the Fire District serves over eleven square miles. The estimated maximum current population District-wide is approximately 33,000 (Chief Robert Peterson, February 26, 2001). The State Office of Financial Management (OFM) reports year 2000 population estimates of 16,890 and 13,070 for Kenmore and Lake Forest Park, respectively.

As of the time of this writing, the District employs 39 uniformed personnel including firefighters, lieutenants, captains, deputy chiefs and the fire chief. The District maintains a minimum staffing level of nine to 11 firefighters at any one time. Three firefighters are assigned each day to Station 57 in Lake Forest Park and six to eight fire-fighters are assigned each day to Station 51 in Kenmore. District-wide, the number of firefighters per capita equals one firefighter per 917 persons, assuming 36 firefighters and officers, and the estimated maximum population.

District-wide, the number of fire and EMS calls equaled 2,414 in 1998. The large majority of the calls, 69 percent, were for medical assistance. Generally, the number of calls has increased each year between 1986 to 1998 (a 43 percent increase over 12 years), with aid calls continually representing the majority. Between the two fire stations, Station 51 in Kenmore responds to more calls, 62 percent of total calls in 1998. For the Year 2000, the District reported that aid calls constitute approximately 73% of the District activity (2,025 of the 2,789 total alarms).

Within Kenmore in 1998, the average response times for fire or EMS calls ranged from 2.8 to 6.8 minutes depending on location within the City. Response times increased as the District boundaries are approached, particularly the southern and western boundaries.

Fire District 16 – Northshore Fire District reported it does not have critical equipment or facility needs. The District purchased an Aid Vehicle in 2000, and a Pumper is on order in 2001. These vehicles were financed internally, through the District's equipment replacement plan, which is self-funded annually.

The District may initiate a facility study, but has no specific plans at this time. (Chief Robert Peterson, February 26, 2001)

Fire District 16 continues to hire as many fire fighters as it can afford. State and Federal Guidelines specify the number of firefighters necessary at the scene of an emergency. The minimum number required for a structure fire is 13. The current daily staffing is 9 to 11 firefighters including a command officer. Shortfalls in minimum number of firefighters is made-up by "automatic aid" responses by neighboring fire departments/districts. The Northshore Fire District also provides automatic aid to other departments/districts. In 1998, the District received assistance from neighboring agencies for 112 calls, and gave assistance to neighboring agencies for 182 calls. (Chief Fred Baker, November 1999).

Fire District 41

Information about Fire District 41 was collected in Fall 1999. Fire District 41 contracts with the City of Kirkland to provide fire suppression and medical aid to the District's 8.6 square mile territory. The District pays $1.85 million for contracted services to the City of Kirkland.

The Kenmore-Kirkland Joint Study Area is contained within Fire District 41. One fire station (Station 24) is located immediately east of the Joint Study Area at NE 141st Street and 84th Avenue NE.

In total, the Kirkland Fire Department serves 19.6 square miles including Fire District 41. Within the entire service area, City and District, is a population of 72,050. Fire District 41 alone contains about 28,890 persons.

For the entire service area, there are 64 uniformed personnel (including lieutenants, captains, battalion chiefs, deputy fire chief and fire chief). The number of firefighters per capita equals one firefighter per 1,200 population, assuming 60 firefighters, lieutenants, captains, and battalion chiefs.

For the service area as a whole, the number of service calls equaled 6,373, with 61 percent being aid calls. The average response time within the entire service area, Kirkland and FD 41, is 5.04 minutes. A breakdown of calls and response times for individual stations was not available at the time information was gathered in Fall 1999.

Should the Kenmore-Kirkland Joint Study Area be annexed to the City of Kenmore in the future, Fire District 16 – Northshore Fire Department would assume jurisdiction since the City of Kenmore annexed to the Fire District.

Until recently, Station 24 was considered a "Reserve Station." Fire District 41 recently requested that the Kirkland Fire Department staff full-time personnel to Station 24 for a daytime 12-hour shift. Reserve staffs are stationed at night for 10.5 hours. In the Fall of 1999, additional information about future needs was unavailable from the City of Kirkland, and no annual report was available.

Police Services

City of Kenmore

Kenmore police officers work out of the Sheriff's North Precinct 2, located at 18118 73rd Avenue NE, Kenmore.

Kenmore contracts with the King County Sheriff's Office for one police chief (sergeant), nine police officers, one full-time detective, and half of a motor officer position. The City also contracts for various support services, i.e., major crimes, bomb disposal, etc. Since police services are contracted from King County Sheriff's Office, all vehicles and equipment are provided by the County in the cost of the officers.

The national standard level of service is 2.5 officers per 1,000 population. Within King County the number of officers per 1,000 population varies considerably, depending on local budgets and priorities. However, the police services provided by the County at the time of incorporation included 9 deputies and support services equaling a full time equivalent (FTE) of 14.95, and a level of service of about 0.89 officers per 1,000 (Anderson 2001). At the time of this writing, the City has 11.5 officers with support services equaling 16.68 FTE's, and the level of service is about 0.99 officers per 1,000 population (including commissioned officers).

Since incorporation, the dispatch calls for service were as follows in 1998 and 1999:

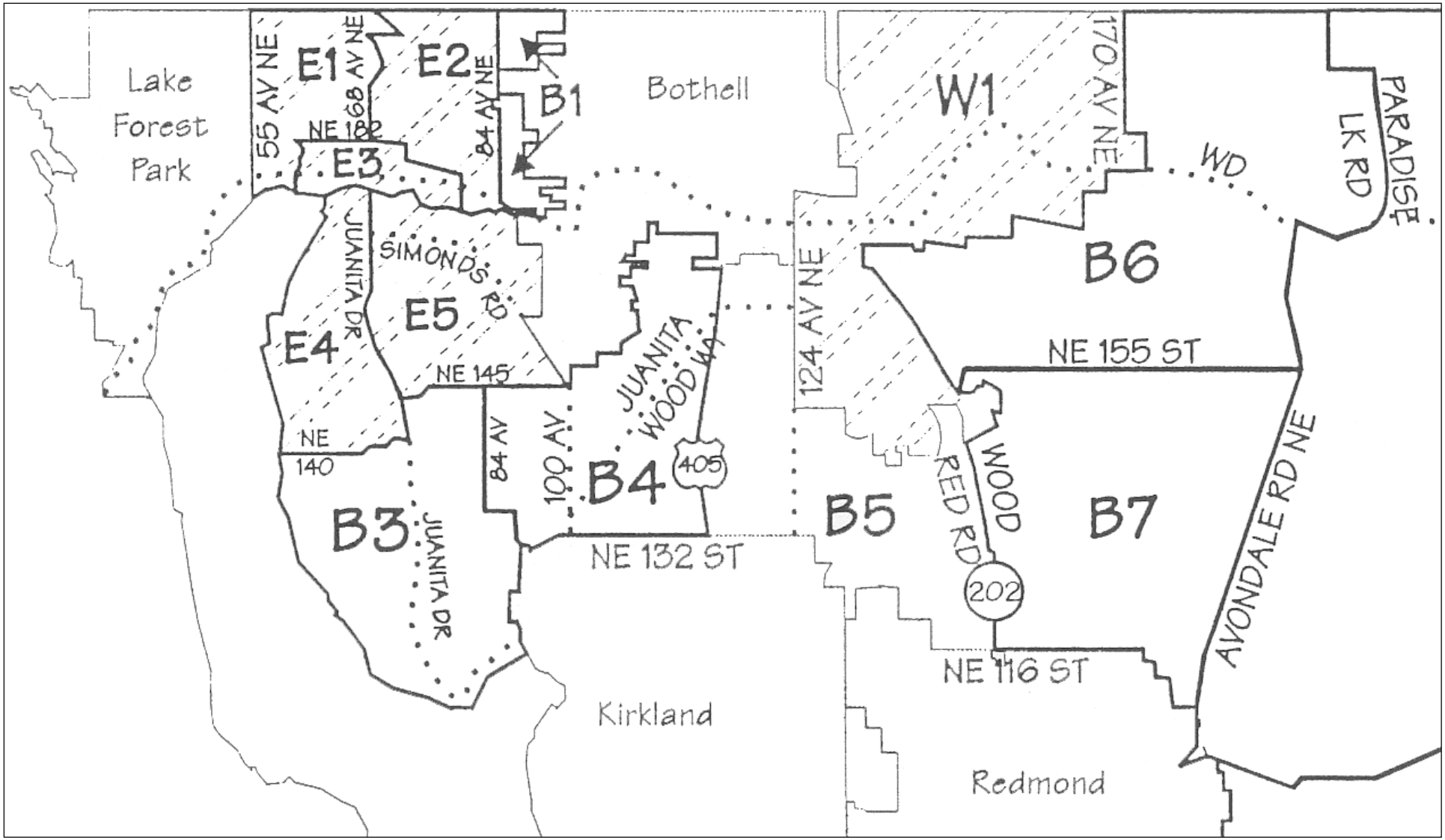
- August to December 1998 – 1,472
- January to December 1999 – 4,480
- January to September 2000 – 2,894

Crimes are divided into Part I and Part II offenses. Part I offenses include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson. Part II offenses include all other crimes not considered Part I, such as simple assaults, forgery/counterfeiting, fraud, embezzlement, stolen property, prostitution, sex offenses (except forcible rape or prostitution), drug violations, gambling, offenses against the family and children, driving under the influence, liquor violations, drunkenness, disorderly conduct, etc.

In Kenmore, Part I offenses tend to include burglary and larceny cases. Part II offenses tend to include assault, forgery/fraud, vandalism, family/juvenile offenses, and driving while under the influence. When reviewing data by patrol district, sector E-3 along Bothell Way generates more crime, either Part I or II, than the other patrol districts. Refer to **Figure PS-3** for patrol districts.

In King County as a whole, considering all areas served by the King County Sheriff's Office, the 1999 crime rate for Part I offenses is 36.3 per 1,000 population (560,255 total population served), and the 1999 crime rate for Part II offenses is 36.8. Year 2000 crime rates were not available at the time of this writing (March 2001).

In Kenmore as a whole, the crime rate is shown in **Table PS-D**. The crime rate in Kenmore itself is lower than the County rate. The crime rate at the end of 1999 is lower than that of 1998; however, statistics for 1998 cover only the period between September and December. Crime rates for Part I offenses appear to have fallen as of the first three quarters of 2000, and Part II offenses appear to have increased in the same time period.



Patrol Districts

This map is intended for planning purposes only and is not guaranteed to show accurate measurement.
Source: King County Sheriff's Office

Figure PS-3

Not to Scale

March 2001

TABLE PS-D
KENMORE CRIME RATE STATISTICS PER 1,000 POPULATION

OFFENSE	1998[1] (9/98 - 12/98)	1999[2] (1/99 - 12/99)	2000[3] (1/00 – 9/00)
Part I – Crime Rate	9.53	8.60	7.14
Part II – Crime Rate	10.65	8.84	10.04

Notes:
[1]Based on an April, 1998 population of 16,874
[2]Based on an April 1999 population of 17,168
[3]Based on an April 2000 population of 16,890

Source: Research, Planning and Information Services Unit, King County Sheriff's Office

Police response times in 1999 are shown in the **Table PS-E**. Response times vary by the priority nature of the call. The variation in Critical Dispatch times is due to a number of factors, such as how many officers are on duty at the time of the call, the time of day the call was received, or traffic congestion.

Staffing needs are determined through the contracting process. Facility/equipment repair or renovation needs do not apply since police services are contracted.

Joint Study Areas

The Joint Kenmore-Bothell and Kenmore-Kirkland Study Areas are served by the King County Sheriff's Office Precinct 2. They are in patrol districts B-1 and B-3 respectively. Refer to **Figure PS-3**.

Within the City and the Joint Study Areas, the calls for service and number of offenses during the second quarter of 1999 are shown in **Table PS-F**. District B-3 has a high call volume as does E-3 in Kenmore. However, area B-3 is substantially larger than District E-3, which primarily covers Bothell Way. Area B-1 has a relatively low number service calls and number of offenses.

TABLE PS-F
CALLS FOR SERVICE – CITY AND JOINT STUDY AREAS

PATROL DISTRICT	CALLS FOR SERVICE 2000 3rd QUARTER	PART I , PART II OFFENSES
B-1 Between Kenmore and Bothell	60	9, 5
B-3 Between Kenmore and Kirkland	317	44, 40
E-1 Kenmore	161	17, 43
E-2 Kenmore	218	27, 30
E-3 Kenmore	391	43, 58
E-4 Kenmore	44	9, 12
E-5 Kenmore	240	23, 31

Source: Research, Planning and Information Services Unit, King County Sheriff's Office

Dedicated officers under contract to Cities do not provide service to patrol districts in unincorporated areas.

TABLE PS-E
POLICE RESPONSE TIMES – 1999

DATE	PRIORITY	AVERAGE RESPONSE TIME
Jan. – Mar. 99	X	1.72 min.
	1	6.92 min.
	2	12.85 min.
	3	31.86 min.
Apr. – Jun. 99	X	3.25 min.
	1	7.94 min.
	2	12.88 min.
	3	31.74 min.
July – Sept. 99	X	3.64 min.
	1	7.27 min.
	2	13.28 min.
	3	33.01 min.
Oct. – Dec. 99	X	2.12 min
	1	6.43 min
	2	12.31 min
	3	34.55 min

Notes:
Priority X Critical Dispatch – In progress events that pose obvious danger to life
Priority 1 Immediate Dispatch – Events requiring immediate police action
Priority 2 Prompt Dispatch – Less critical situations that may escalate (silent alarms, etc.)
Priority 3 Routine Dispatch – Incidents requiring police action but are not time critical
Note: The variation in Critical Dispatch times is due to factors such as staffing available, number of calls received, number of months included in assessment, etc.

Source: Chief Sether, Personal Communication, September 1999 and June 2000.

Schools

The Northshore School District serves five jurisdictions: King County, Snohomish County, the City of Bothell, the City of Kenmore, and the City of Woodinville. The District boundaries include the greater part of Kenmore, and all of the Kenmore-Bothell Joint Study Area. Refer to **Figures PS-1 and PS-4.**

The Lake Washington School District northern boundary bisects St. Edward State Park where no residential population occurs. However, this District serves all of the Kenmore-Kirkland Joint Study Area. Refer to **Figures PS-1 and PS-5.** Each district is addressed below.

Northshore School District

Schools Serving Kenmore

Five schools are located within Kenmore City limits including three elementary schools, one junior high school and one high school:

- Arrowhead Elementary
- Kenmore Elementary
- Moorlands Elementary
- Kenmore Junior High School
- Inglemoor High School

Schools in the immediate vicinity of the City include Westhill, Lockwood, and Shelton View Elementary; Canyon Park and Northshore Junior High; and Bothell High School. These nearby schools serve a portion of Kenmore residents.

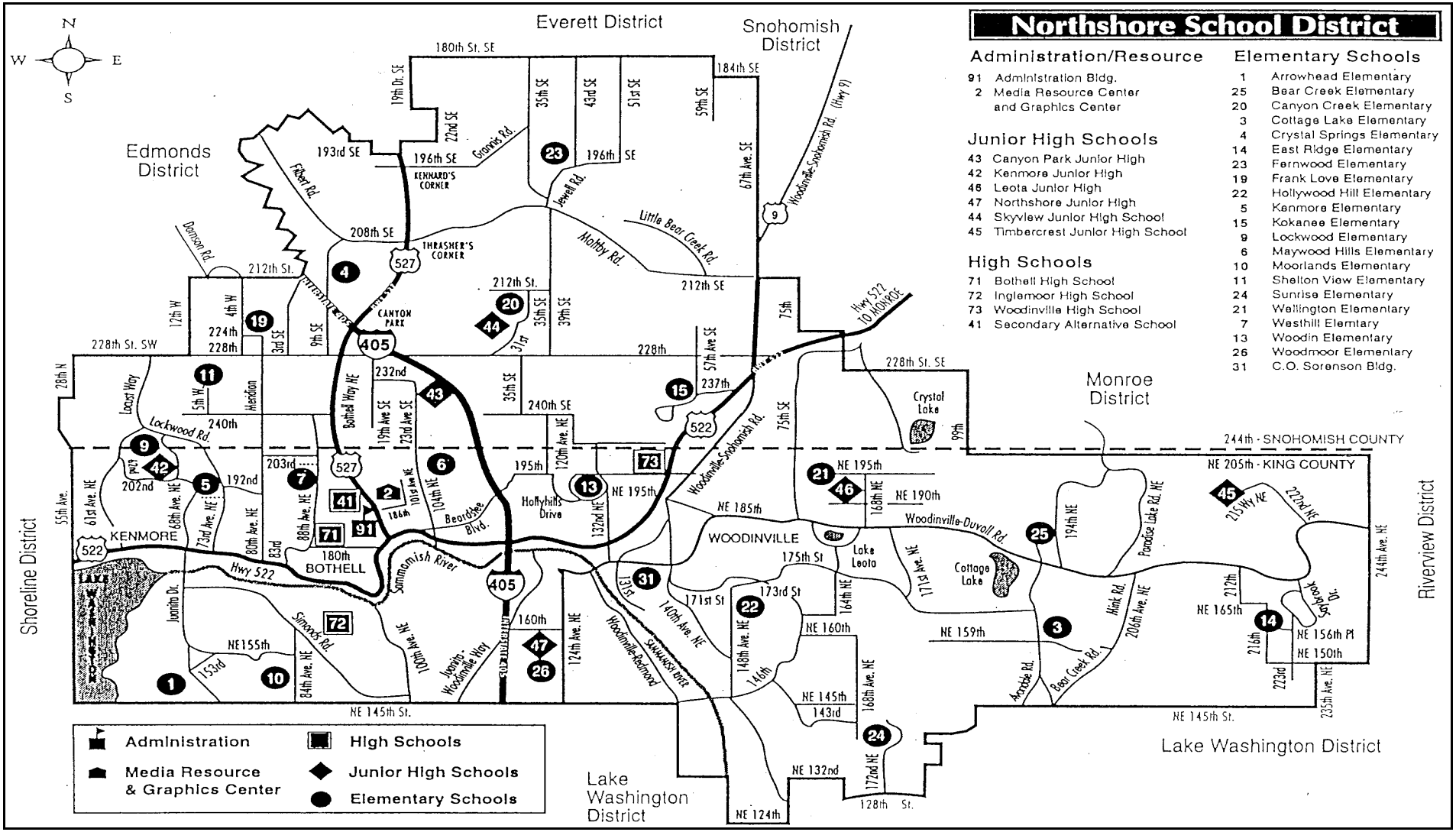
Attendance boundaries for the high schools show that the greater part of Kenmore is within the Inglemoor High School attendance boundaries. Students on the northeast side of Kenmore, east of 80th Avenue NE, are within the Bothell High School attendance boundaries.

School Classroom Size, Capacities, and Deficiencies

The Northshore School District establishes its level of service by defining class size goals. Refer to **Table PS-G**. The student capacity of a school is determined by the classroom size goal as well as the building area.

TABLE PS-G
NORTHSHORE SCHOOL DISTRICT
STANDARD OF SERVICE

CLASSROOM TYPE	AVERAGE STUDENTS PER CLASSROOM
ELEMENTARY (K-6)	
Kindergarten	23
Regular, alternative, gifted	24
Special education (CLC)	12
Integrated regular & special education	21
Special education	9
JUNIOR HIGH (7-9)	
Regular	23
Regular (portables)	24
Special education	12

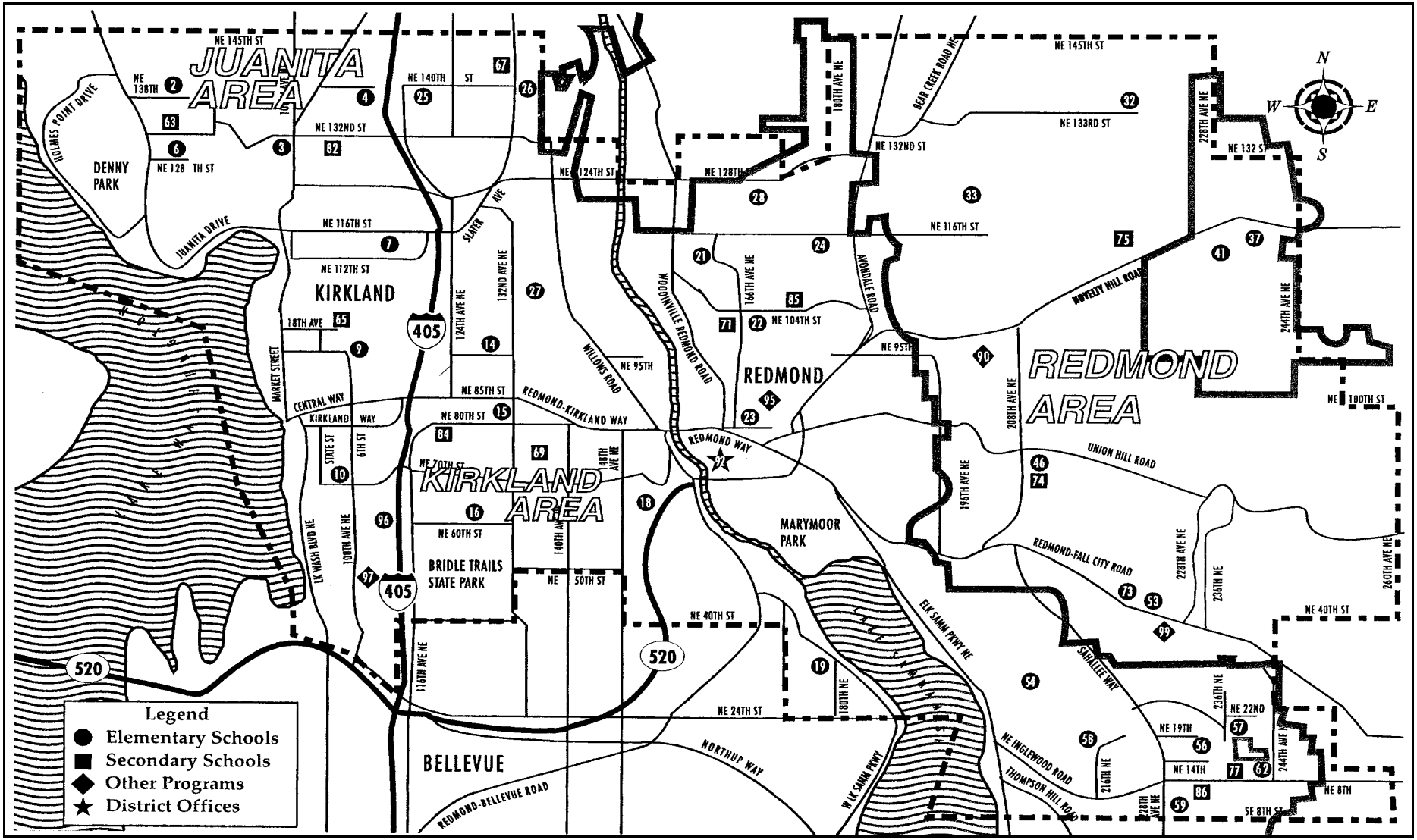


Northshore School District

This map is intended for planning purposes only and is not guaranteed to show accurate measurement.
Source: Lake Washington School District

Figure PS-4 Not to Scale March 2001

BUCHER, WILLIS & RATLIFF CORPORATION



Lake Washington School District

This map is intended for planning purposes only and is not guaranteed to show accurate measurement.
Source: Lake Washington School District

Figure PS-5 Not to Scale March 2001

BUCHER, WILLIS & RATLIFF CORPORATION

TABLE PS-G
NORTHSHORE SCHOOL DISTRICT
STANDARD OF SERVICE (CONTINUED)

CLASSROOM TYPE	AVERAGE STUDENTS PER CLASSROOM
SENIOR HIGH (10-12)	
Regular	23
Regular (portables)	24
Special education	12
Vocational education	24

Source: 2000 Capital Facilities Plan, Northshore School District 17

The capacities of the schools within Kenmore and outside of Kenmore, which serve Kenmore residents, are shown in **Table PS-H**.

TABLE PS-H
NORTHSHORE – SCHOOL CAPACITIES AND ENROLLMENT

SCHOOL	STUDENT CAPACITY	CAPACITY W/ PORTABLES	FEBRUARY 2001 ENROLLMENT	% UTILIZED PERMANENT CAP. (W/ PORTABLES)	
ELEMENTARY					
Arrowhead	408	408	405	99%	(99%)
Kenmore	468	468	490	105%	(105%)
Lockwood	504	576	580	115%	(101%)
Moorlands	504	576	620	123%	(108%)
Shelton View	360	360	351	98%	(98%)
Westhill	396	396	434	110%	(110%)
JUNIOR HIGH					
Canyon Park	679	847	814	120%	(96%)
Kenmore	713	881	809	113%	(92%)
Northshore	760	928	930	122%	(100%)
SENIOR HIGH					
Inglemoor	1,428	1500	1,729	121%	(115%)
Bothell	1,473	1665	1,562	106%	(94%)

Sources: 2000 Capital Facilities Plan, Northshore School District 17
Final Head Count, February 2001, Northshore School District 17

Most of the schools are exceeding their permanent structure capacity to some degree, particularly Inglemoor High School. In some cases schools are exceeding their capacity with portables. Based on classroom size standards, permanent capacity, and current enrollment, Inglemoor High School needs about 13 more classrooms to house students, Kenmore Junior High needs about 4 more classrooms, Moorlands Elementary needs about 5 more classrooms, and Lockwood Elementary needs about 3 more classrooms.

Future Growth

To determine planned improvements, the District projects student enrollment at the elementary, junior and senior high levels. Between 2002/2001and 2004/2005, the District projects housing all anticipated students with a combination of the permanent facilities and portables. Improvements planned for schools serving Kenmore include:

- 2000/2001, Lockwood Elementary School modernization and addition
- 2000/2001, Moorlands Elementary School classroom addition
- 2000/2001, Bothell High School gym addition
- 2001/2002, Kenmore Junior High School gym addition
- 2002/2003, Northshore Junior High School modernization
- 2003/2004, Canyon Park Junior High modernization
- 2003/2004, Northshore Junior High School modernization
- 2004/2005, Bothell High School modernization
- 2004/2005, Kenmore Junior High School modernization
- 2004/2005, Lockwood Elementary School modernization.

To accommodate growth, the District plans to add 8 classrooms in groups of 4 to existing elementary schools (i.e., Moorlands and Lockwood Elementary Schools) in 2001 and 2002. Additional projects involve modernizing and remodeling existing facilities, renovating play fields and athletic fields, providing and upgrading technology, and replacing and upgrading building systems.

By 2012, the District projects that at the elementary junior high and senior high levels there would be "unhoused" students: elementary 324, and senior high 497. These would require 14 elementary classrooms, and 21 senior high classrooms. Being longer-term estimates, these projections should be considered carefully. The District annually reviews its Six-Year Capital Facility Plan to provide more near term projections and planned improvements.

Impact Fees

Impact fees are calculated based upon the District's cost per dwelling unit and are used to purchase land for school sites, make site improvements, construct schools and purchase/install temporary facilities (portables). As required under the Growth Management Act, credits have also been applied for State Matching funds to be reimbursed to the district, as well as property taxes and capital project funds to be proposed for future bond measures. Credit may also be given for construction projects that will be built to accommodate current unhoused students.

The student generation rate, an average number of students generated by each housing type (single-family, multi-family), is a significant factor in determining impact fees. The District calculated student factors using a 100 percent sample of new residential units built within the District's boundaries during the last five years. Building permit data from each County and City served were obtained for the years 1995 to 1998. The student generation rates are shown in **Table PS-I.**

TABLE PS-I
STUDENT GENERATION RATES
NORTHSHORE SCHOOL DISTRICT

DWELLING TYPE	K-6	7-9	10-12	TOTAL
Single-family	0.378	0.132	0.109	0.619
Multi-family - composite	0.064	0.032	0.019	0.115
Multi-Family - 2+ bedrooms	0.073	0.037	0.020	0.130

Source: 2000 Capital Facilities Plan, Northshore School District 17

Based upon site acquisition costs, school construction costs, temporary facility costs, State matching credits, and tax payment credits, the District has calculated impact fees as shown in **Table PS-J.** The fee charged is half of the total fee calculated and is considered a 50 percent match.

TABLE PS-J
IMPACT FEE SCHEDULE
ALL JURISDICTIONS EXCEPT SNOHOMISH CO.

HOUSING TYPE	IMPACT FEE PER UNIT
Single-family	$879
Multi-Family	$0.00

Source: 2000 Capital Facilities Plan, Northshore School District 17

Based on the 2000 Capital Facilities Plan, the District does not currently charge an impact fee for multi-family dwellings because of the low student generation rate along with the various matching and tax credits. Many of the multi-family dwellings within the King County portion of the District have been targeted for senior citizens, empty nesters, or young singles/couples with no children. The District periodically evaluates the single-family and multi-family dwelling unit building permits to determine whether changes to impact fee levels are warranted.

Kenmore adopted the Northshore School District impact fees in October 1999 through an amendment to Ordinance 98-0020.

Other Potential Programs

Based on a State-issued Request for Proposal approximately two years ago, the Northshore School District is investigating School District use of an historic five-story seminary building at St. Edward State Park. Proposed is a special facility containing a conference center for school staff training and the public, an alternate Middle School focusing on technology and the arts, and a children's museum with regional links to other museums. The State has informally selected the Northshore School District proposal but must still vote to select the proposal. If selected, additional analysis of funding sources will be conducted and potential partnerships with others will be explored (e.g. Lake Washington School District). (Brunner 1999)

The Northshore School District boundaries roughly bisect the seminary building and it may be difficult to change school district boundaries to match the City boundaries due to complex State procedures. This may be considered in the future. However, there is a cooperative relationship between the two school districts. (Brunner 1999)

Lake Washington School District #414

Schools Serving Kenmore/Study Area

The Lake Washington School District serves King County and the Cities of Kirkland and Redmond. The northern boundary of the District bisects St. Edward Park, although there is no permanent population in the Park. The District serves the Joint Kenmore-Kirkland Study Area. The schools that serve the Joint Study Area include:

- Thoreau Elementary
- Finn Hill Junior High
- Juanita High School

Refer to **Figures PS-1 and PS-5**.

School Classroom Size, Capacities, and Deficiencies

The Lake Washington School District has adopted service standards for classroom sizes as shown in **Table PS-K.**

TABLE PS-K
CLASS SIZE STANDARDS - LAKE WASHINGTON SCHOOL DISTRICT

GRADE LEVEL	MAX. CLASS SIZE
K-3	26 students
4-6	28 students
7-9	30 students
10-12	32 students

Source: 2000 Lake Washington School District Six-Year Capital Facility Plan

The capacities of the schools serving the Study Area are shown in **Table PS-L**.

TABLE PS-L
SCHOOL CAPACITIES
LAKE WASINGTON SCHOOL DISTRICT

SCHOOL	PERMANENT CAPACITY	PORTABLE CAPACITY	STANDARD CAPACITY	ENROLLMENT	% OF PERM. CAPACITY (W/ PORTABLES)	
Thoreau Elem.	494	104	610	478	97%	(78%)
Finn Hill Jr. High	504	42	558	516	102%	(92%)
Juanita Sr. High	1,165	179	1,380	1,256	108%	(91%)

Source: 2000 Lake Washington School District Six-Year Capital Facility Plan
October 1, 2000 Census, Enrollment by School

Recent enrollments exceed some permanent capacities, but not the total capacity including portables.

Future Growth

District-wide enrollment is expected to increase by 1.59 percent between 2000 and 2005. New growth is anticipated to occur primarily in the general Redmond area rather than in the Juanita area. Additional construction in the Juanita area to accommodate growth is not included in the Lake Washington School District's Capital Facilities Plan. However, Thoreau Elementary is slated for modernization improvements in 2002.

Impact Fees

As with the Northshore School District, the Lake Washington School District calculates impact fees applicable to new single-family and multi-family developments. A primary factor in the calculations are student generation rates based on previous single-family and multi-family building permit activity. **Table PS-M** shows the student generation rate used by the District.

TABLE PS-M
STUDENT GENERATION RATES
LAKE WASHINGTON SCHOOL DISTRICT

TYPE OF DWELLING	ELEMENTARY	JUNIOR HIGH	SENIOR HIGH
Single-family	0.372	0.127	0.104
Multi-Family	0.047	0.021	0.020

Source: 2000 Lake Washington School District Six-Year Capital Facility Plan

Based upon factors similar to those of the Northshore School District, the Lake Washington School District has established single-family and multi-family impact fees as shown in **Table PS-N**. The fee charged is half of the total fee calculated and is considered a 50 percent match.

TABLE PS-N
IMPACT FEES
LAKE WASHINGTON SCHOOL DISTRICT

DWELLING TYPE	IMPACT FEE
Single-family	$3,549
Multi-Family	$119

Source: 2000 Lake Washington School District Six-Year Capital Facility Plan

Bastyr University

Bastyr University is located along Juanita Drive on privately owned property within St. Edward State Park. The University leases the former St. Thomas Seminary Building Complex from the Archdiocese of Seattle. The University was founded in 1978 in Seattle by practicing naturopathic physicians and moved to its location in Kenmore in 1996.

The University is a leading institution of science-based natural medicine. The University offers the following degree programs:

- Doctorate in Naturopathic Medicine
- Masters of Science in Nutrition
- Masters of Science in Acupuncture or Acupuncture and Oriental Medicine
- Bachelor of Science with majors in Nutrition and Oriental Medicine
- Bachelor of Science in Psychology
- Bachelor of Science and Masters of Arts in Applied Behavioral Science

Certificate programs are also offered for Midwifery, Chinese Herbal Medicine, Spirituality, Health, and Medicine.

In November 2000, the University estimated an enrollment of over 1,100. (Daley, November 28, 2000) Total student enrollment for 1998-99 was 1,049 students. There is a full-time faculty of 33 and adjunct faculty totaling 112. In comparison to 1997-98, enrollment has increased by 7 percent. The university is studying future enrollment levels, and anticipates gradual campus development, including the possibility of dormitories.

GOALS, OBJECTIVES, AND POLICIES

Following are the public services goals, objectives and policies.

GOAL 43. ENSURE THAT CITY GOVERNMENT REMAINS OPEN AND RESPONSIVE TO ITS INFORMED CITIZENRY.

OBJECTIVE 43.1 Strengthen communication between government and the people.

Policy PS-43.1.1 Strive for communication with citizens, business owners, property owners, and others by:

- Providing a newsletter to the general public and working with local newspapers to provide information about the City, public meetings, plans, programs, policies, and regulations.
- Establishing new forms of communication such as the City web site to provide information about the City, its elected officials, public meetings, plans, programs, policies and regulations.
- Use other methods of communication, such as focus groups, advisory committees, and consultations to inform the community, business, and development community about City plans, programs, policies, and regulations.
- Coordinating with public and private schools to involve youth in the City's plans and programs, such as park and recreation plans, volunteer programs, and other aspects of City plans and programs that would benefit from youth involvement.

Policy PS-43.1.2 Prior to action on City plans and regulations, seek and integrate public input through public workshops, meetings, and hearings.

OBJECTIVE 43.2 Actively seek public involvement.

Policy PS-43.2.1 Encourage City staff and elected officials to regularly attend civic and community organization meetings.

Policy PS-43.2.2 Seek broad representation on boards, commissions, and advisory groups.

Policy PS-43.2.3 Work with civic organizations to educate the general public on the responsibilities of government and their participation.

OBJECTIVE 43.3 Promote volunteerism.

Policy PS-43.3.1 Promote volunteerism to address appropriate public needs by providing for recruiting, training, organization, and recognition of volunteers within the community.

GOAL 44. PROVIDE EFFICIENT MUNICIPAL SERVICES THAT MEET THE NEEDS OF THE COMMUNITY.

OBJECTIVE 44.1 Contract to the greatest extent possible with public agencies and private providers for the cost-efficient delivery of quality municipal services.

Policy PS-44.1.1 Establish clear level of service standards, and regularly evaluate alternatives for the cost-effective delivery of services.

Policy PS-44.1.2 On a regular basis, evaluate contracts for the delivery of service.

OBJECTIVE 44.2 Provide sufficient resources, staffing, and procedures to provide City-managed services to the community.

Policy PS-44.2.1 Provide resources, staffing, and procedures sufficient to ensure that City-managed services are adequate to achieve quality services to the community, consistent with adopted City plans, policies, and regulations.

Policy PS-44.2.2 Prepare an annual report on the achievement of Comprehensive Plan goals, objectives and policies, as well as progress towards implementing functional and capital facility plans. Determine through the budget review process if resources and staffing are sufficient to meet desired outcomes.

OBJECTIVE 44.3 Develop and implement permit processes that are timely, predictable, and fair to all affected parties.

Policy PS-44.3.1 Review development regulations to ensure they are necessary and directly relate to implementation of the Comprehensive Plan and other State and Federal mandates. Eliminate duplicative and unnecessary regulations.

Policy PS-44.3.2 Provide procedures to process permits in a timely fashion.

Policy PS-44.3.3 Implement uniform application, public notice, permit review, and appeal procedures.

Policy PS-44.3.4 Strive to involve the public in the permit process such that their comments may be heard and considered:

a. Provide public notice of major development proposals;

b. Encourage, and facilitate where possible, early communication between developers and neighbors about the project and its impacts; and,

c. Educate the citizens about development rules and help them effectively participate in the development and land use regulation process. Reports and documents should be made available in advance and available at City Hall, the library, and other appropriate locations.

GOAL 45. SUPPORT AND PROVIDE A HIGH LEVEL OF POLICE PROTECTION, FIRE SUPPRESSION, AND EMERGENCY SERVICES.

OBJECTIVE 45.1 Provide and maintain a police system sufficient to meet the community's public safety needs.

Policy PS-45.1.1 Provide and maintain a police system sufficient to meet the community's safety needs:

- Provide a level of service of 0.89 officers per 1,000 residents including support services.
- Provide community crime education programs. Provide or encourage those programs or activities that stimulate neighborhood cohesiveness such as Neighborhood Watch programs, community clubs, and others.
- Include "Crime Prevention through Environmental Design" components in site design guidelines for new development per Policy LU-8.4.1.

OBJECTIVE 45.2 Support the fire service provider in its efforts to provide a fire and emergency medical response system sufficient to meet the community's public safety needs.

Policy PS-45.2.1 Support the fire service provider to maintain a fire and emergency medical response system sufficient to meet the community's public safety needs:

- Support the Northshore Fire District's current level of service at 1 firefighter per 900 persons with plans to increase staffing levels to meet State and Federal guidelines for minimum numbers of fire fighters at the scene of an emergency, without reliance on automatic aid.
- Continue to coordinate review of development plans with the King County Fire Marshall, the Northshore Fire District 16, and the Northshore Utility District to ensure Uniform Fire Code and fire flow requirements are met.
- Encourage and support the Northshore Fire District 16 to develop the capacity to perform building plan reviews and inspections for compliance with the Uniform Fire Code.

OBJECTIVE 45.3 Establish an emergency management office and system.

Policy PS-45.3.1 Establish emergency management procedures for the City in consultation with the Northshore Utility District, the Northshore Fire District 16, adjacent jurisdictions, King County, Snohomish County, and the State.

Policy PS-45.3.2 Participate in regional emergency management programs.

GOAL 46. SUPPORT THE PROVISION OF QUALITY EDUCATION OPPORTUNTIES TO THE KENMORE COMMUNITY.

OBJECTIVE 46.1 **Support public and private education providers in providing the best education for members of the community.**

Policy PS-46.1.1 Inventory public and private education facilities.

Policy PS-46.1.2 Coordinate and communicate with the appropriate school districts on issues of mutual interest including, school facility location/expansion, impacts of new development, impacts of school facilities and activities on the community, parks and recreation programs, population and growth projections, and school involvement in the community.

Policy PS-46.1.3 Adopt school district capital facility plans and impact fees to mitigate the demands on the school systems of new development.

OBJECTIVE 46.2 **Encourage diverse and continuing education opportunities.**

Policy PS-46.2.1 Inventory public and private education programs that serve Kenmore.

Policy PS-46.2.2 Recognize Bastyr University as an important institution providing higher education in the Northshore community. Establish regular communication with the University regarding traffic and circulation, parks and recreation, and other areas of community concern.

Policy PS-46.2.3 Support continuing education programs offered by the University of Washington – Bothell campus, Bastyr University, Shoreline and Cascadia Community Colleges, the King County Library System, and other providers.

OBJECTIVE 46.3 **Provide adequate library services in the community.**

Policy PS-46.3.1 Maintain inclusion in the King County Library System District.

Policy PS-46.3.2 In partnership with the King County Library System, encourage increased local library services to the Kenmore community. Increase the library space and volumes per capita from the Year 2000 levels of 0.13 square feet per capita and 1.717 volumes per capita.

Policy PS-46.3.3 Encourage a Downtown location for a relocated, expanded library. Consider a combined City Hall, community center, and library in a Downtown location.

Policy PS-46.3.4 Support recommendations to increase partnerships with the City and School District, and increase technology and services to the community, contained in the 1999 "Kenmore Library Service Needs Assessment."

GOAL 47. SUPPORT THE PROVISION OF EFFECTIVE AND ACCESSIBLE HUMAN SERVICES THAT ADDRESS COMMUNITY CONCERNS

OBJECTIVE 47.1 **Coordinate with existing human service providers to make the most effective use of resources committed to human services including family, senior, youth, health, etc. in the Kenmore community.**

Policy PS-47.1.1 Implement the City's "Year 2000 Housing and Community Development Needs Assessment" report.

Policy PS-47.1.2 Increase coordination among providers of services with the aim of expanding services to Kenmore residents. Work with the talent base already available in the service provider community to develop comprehensive approaches to meet the needs of residents. Consider the following roles for active City involvement:

a. Convene meeting(s) of providers serving Kenmore to develop plans for increased or more focused services in the Kenmore. Consider whether this effort should be split into three categories of services: families, seniors, and youth and then be brought back together for crosscutting purposes. Include members of the target groups, such as youth, wherever feasible to enhance community participation and "buy-in."

b. Improve community information bases on services available to Kenmore residents. Prepare a Community Resources Information Guide brochure on available services. City Hall could also be a central source for information and referral on services available to Kenmore residents.

OBJECTIVE 47.2 Make human services more accessible to the Kenmore community.

Policy PS-47.2.1 Help make human services more accessible and less subject to the barriers of inadequate transportation and facilities space. Consider the following roles for active City participation:

a. Seeking a small, affordable storefront service space that service providers could use on a rotating basis during the week to deliver services. The City should meet with service providers to determine their willingness and ability to provide services in Kenmore. The City could provide seed money to lease a "rotating use" storefront community space for services delivery, and could also consider the expenditure of a small amount of funds to support a portion of the costs of leasing a centrally-located space.

b. Increasing transportation services for Kenmore residents. The City should meet with Metro transportation services staff to develop increased transit service within Kenmore and routes between Kenmore and Bothell/Woodinville.

c. Supporting partnerships between schools and local service agencies for space to operate youth programs and services at school sites.

Policy PS-47.2.2 Support the efforts of the Kenmore Senior Program, and the Northshore Senior Center, to provide a variety of recreational, social, educational, and wellness programs to the Kenmore Community. Encourage a central location for services, such as part of a Community Center in the Downtown.

OBJECTIVE 47.3 Recognize the City's limited resources by applying municipal funds to fill gaps in services or to leverage federal, state or regional funding received.

Policy PS-47.3.1 Determine the gaps in human services after consultation with existing human service providers as indicated in Objective 47.1 and associated policies.

Policy PS-47.3.2 Utilize Federal and State funding, or other municipal funds to help expand programs to fill gaps in services.

IMPLEMENTATION STRATEGIES

The Public Services policies would require new or increased commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with adjacent jurisdictions.

New programs, rules, or regulations would be needed to address:

- Recruitment and increased utilization of volunteers
- Annual report preparation on the status of Comprehensive Plan and implementing plans
- Establishment of emergency management system procedures
- Promoting and siting a combined civic center potentially having City hall, a community center, and library
- Defining the City's role, and potential funding, for human services
- Inventorying educational facilities and programs serving Kenmore.

A review of existing programs, rules and regulations would be needed to ensure they meet the policies, including:

- Citizen communication methods and procedures
- Evaluation process for contracts for the delivery of service
- Permit review procedures
- Police staffing and programs.

Additional or continuing efforts would need to be made to coordinate with adjacent jurisdictions or participate in regional programs, including:

- Encourage Fire District 16 to develop capacity for code review and inspections
- Participate in regional emergency management systems
- Coordinate with school districts and Bastyr University
- Coordinate with the Library District
- Facilitate meeting(s) with human service providers.

REFERENCES

Anderson, Stephen (March 20, 2001). Personal communication, phone call from Lisa Grueter, Bucher, Willis & Ratliff Corporation to Stephen Anderson, City Manager, City of Kenmore, regarding police officer services in Kenmore.

Bastyr University (1999). "At a Glance." www. Bastyr.edu/about/glance.asp#TOP. Kenmore, WA.

Brunner, Terry (November 29, 1999). Personal communication, phone call from Terry Brunner, Demographics and Planning Administrator, Northshore School District, to Lisa Grueter, Bucher, Willis & Ratliff Corporation.

Bucher, Willis and Ratliff Corporation (September 23, 1999). Personal communication, phone call from Lisa Grueter to Denise Kaplan, Associate Director, Public Services.

Bucher, Willis and Ratliff (November 4, 1999). Personal Communication, phone conversation, Lisa Grueter to Fire Chief Fred Baker.

Bucher, Willis and Ratliff (November 9, 1999). Personal Communication, phone conversation, Lisa Grueter to Audrey Martin, Secretary, Kirkland Fire and Building Department.

Daley, John C. (November 28, 2000). Letter from John C. Daley, Executive Vice President, Bastyr University, to Bob Sokol, Community Development Services Director, City of Kenmore.

City of Kenmore (1999). City of Kenmore web page, www.cityofkenmore.com. Kenmore, WA.

City of Kenmore (December 2, 1999). Personal communication, correspondence from Carter Hawley, Assistant City Manager to Lisa Grueter, Bucher, Willis & Ratliff Corporation.

City of Kenmore (November 17, 1999). Personal communication, correspondence from Carter Hawley, Assistant City Manager to Lisa Grueter, Bucher, Willis & Ratliff Corporation.

City of Kenmore (November 9, 1999). Personal Communication phone call Lisa Grueter, Bucher Willis & Ratliff Corporation to Chief of Police Services Cliff Sether.

City of Kenmore (September 27, 1999). Personal Communication from Chief of Police Services Cliff Sether to Lisa Grueter, Bucher Willis & Ratliff Corporation.

City of Kenmore (June 2000). Personal Communication from Chief of Police Services Cliff Sether to Diane Steen, Bucher Willis & Ratliff Corporation.

Common Ground (Spring 2000). City of Kenmore Year 2000 Housing and Community Development Needs Assessment. Kenmore, WA.

King County Growth Management Planning Council (December 31, 1995). Countywide Planning Policies. Seattle, WA.

King County Library System (November 2, 1999). Draft Kenmore Library Service Needs Assessment. Bothell, WA.

King County Library System (September 1998). The Year 2000 Plan. Seattle, WA.

King County Library System (September 23, 1999). Personal communication, letter from Denise Kaplan, Associate Director, Public Services to Lisa Grueter, Bucher, Willis & Ratliff Corporation.

King County Sheriff's Office (2000). City of Kenmore Police Services Report: First Quarter 2000. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office (2000). City of Kenmore Police Services Report: Second Quarter 2000. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office (2000). King County Police Services Report: Third Quarter 2000. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office (2000). King County Police Services Report: Third Quarter 2000. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office (1999). City of Kenmore Police Services Report: First Quarter 1999. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office (1999). City of Kenmore Police Services Report: Second Quarter 1999. Research, Planning and Information Services Unit. Seattle, WA.

King County Sheriff's Office, (1999). King County Police Services Report: Third Quarter 1999. Research, Planning and Information Services Unit, Seattle, WA.

King County Sheriff's Office (1999). King County Police Services Report: 1998 Annual Report. Research, Planning and Information Services Unit. Seattle, WA.

Kirkland Fire Department (March 2, 1999). "Kirkland Fire Department – Fact Sheet 1999." Kirkland, WA.

Lake Washington School District No. 414 (June, 2000). Six-Year Capital Facilities Plan: 2000-2005. Redmond, WA.

Northshore Fire Department (March 2, 1999). 1998 Annual Report. Kenmore, WA.

Northshore Fire Department (September 15, 1999). Personal Communication, letter from Fire Chief Fred Baker to Lisa Grueter, Bucher, Willis & Ratliff Corporation.

Northshore Fire Department (February 23, 2001). www.northshorefire.com/dept/dept.html. Kenmore, WA.

Northshore School District No. 417 (May 23, 2000). 2000 Capital Facilities Plan. Bothell, WA.

Northshore School District No. 417 (October 1, 1999). "10/1/99 Census." Bothell, WA.

Peterson, Robert, Chief (February 26, 2001). Personal communication, telephone call between Robert Peterson, Chief, Northshore Fire District 16 with Lisa Grueter, Bucher, Willis & Ratliff Corporation.

State of Washington Office of Financial Management (June 30, 1999). Table 4, Populations of Cities, Towns, and Counties: April 1, 1990 to April 1, 1999; Table 7, Housing Units by Structure Type for Cities, Towns, and Counties; Table 8, Annexations, Incorporations, and other Municipal Boundary Changes Approved by the Office of Financial Management; Table 9, Change in Population, Housing Units, and Land Area for Cities/Towns: April 1, 1990 to April 1, 1999. Olympia, WA.