



City of Kenmore, Washington

# Franchise Utility Right of Way Permit Application

CITY USE ONLY:  
PERMIT NUMBER  
\_\_\_\_\_

PLEASE RETURN THIS APPLICATION:

**By Email (Preferred Method):**

utilitypermit@kenmorewa.gov  
(An email confirmation will be sent when the application is received)

**In Person:**

Kenmore City Hall  
18120 68<sup>th</sup> Ave NE  
Kenmore, WA 98028

**By Mail:**

City of Kenmore  
Attn: Heidi Erickson  
P.O. Box 82607  
Kenmore, WA 98028

**APPLICANT INFORMATION**

DATE: \_\_\_\_\_ CONTRACTOR LICENSE NUMBER: \_\_\_\_\_  
APPLICANT (UTILITY): \_\_\_\_\_ SUBMITTED BY: \_\_\_\_\_  
APPLICANT PHONE: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_  
EMAIL ADDRESS TO ISSUE PERMIT:  CHECK BOX IF SAME AS ABOVE \_\_\_\_\_  
MAILING ADDRESS (FOR BILLING): \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

**PROJECT DETAILS**

PERMIT TYPE:  STANDARD     EMERGENCY     UTILITY DIG PLAN  
PROJECT MANAGER ON-SITE:  
NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
PROJECT EMERGENCY CONTACT:  CHECK BOX IF SAME AS PROJECT MANAGER  
NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
UTILITY JOB NUMBER: \_\_\_\_\_ BOND AMOUNT: \_\_\_\_\_  
JOB TYPE:  REPAIR     MAINTENANCE     NEW SERVICE     REPLACEMENT SERVICE     ABANDON SERVICE     OTHER  
JOB LOCATION: \_\_\_\_\_  
JOB DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DRAINAGE INFORMATION:                      EROSION CONTROL:                      DIG INFORMATION:  
 CURB AND GUTTER                       SILT BAGS IN BASIN                      TRENCH FOOTAGE \_\_\_\_\_  
 ASPHALT THICKENED EDGE                       SILT FENCE ALONG DITCH                      BORE FOOTAGE \_\_\_\_\_  
 OPEN DITCH                       PEA GRAVEL BAG CHECK DAMS                      PLOW FOOTAGE \_\_\_\_\_  
 FLOWING/STANDING WATER                       DITCH FLOW BYPASS                      TOTAL ON R/W \_\_\_\_\_  
 DRY

PLEASE ATTACH:  
 PROJECT PLANS OR SKETCH INCLUDING EROSION CONTROL DETAIL (1 SET)     TRAFFIC CONTROL PLAN  
SPECIAL INSTRUCTIONS OR NOTES: \_\_\_\_\_  
\_\_\_\_\_