

City of Kenmore Financial Sustainability Plan  
CITY FINANCIAL SUSTAINABILITY TASK FORCE

The Task Force's Fourth Meeting

# A G E N D A

Tuesday, 10 March 2020, 6:30-8:30 PM

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**PLEASE NOTE:** In light of the King County Public Health recommendations, Task Force members can participate in this meeting via video conference. The meeting will still be video streamed live from the City Council Chambers, and the public is welcome to attend in person or watch and listen to the live video stream on the City's YouTube channel.

**Welcome and Review Agenda** 6:30  
JIM REID, FACILITATOR

**Public Comments** 6:33  
KELLY CHELIN, CITY CLERK

**Review Process So Far** 6:38  
ROB KARLINSEY, CITY MANAGER

**[Present Initial Draft Budget Strategies \(click for link to presentation\)](#)** 6:45  
STEVE TOLER, PARTNER, MANAGEMENT PARTNERS

Management Partners will present an overview of the fiscal sustainability planning process they are using, and will provide an overview of the initial strategies they have identified based on interviews, data collection, and their professional experience with other communities in Washington and across the United States.

- **Primer:** What is meant by “fiscal sustainability”? What is a Fiscal Sustainability Plan? How are budget strategies identified, organized, and packaged to present different scenarios to address the City’s fiscal gap?
- **Overview of Initial Strategies:** Management Partners will present the initial Strategies identified in their work thus far assembled in the following categories that were briefly discussed with the Task Force in January. (At this point, these initial strategies are not recommendations; the strategies need further evaluation):
  1. Strategies intended to preserve service levels:
    - Expenditure controls and cost shifts
    - Service delivery changes
    - Revenue Enhancements

2. Strategies requiring reductions in services:
  - o Service level reductions

**Task Force Questions and Reactions** 7:35

TASK FORCE MEMBERS/STEVE

- What are the Task Force members questions and reactions to Steve’s initial draft budget strategies?

**Introduce and Demonstrate Balancing Act Tool** 7:50

JOANNE GREGORY, FINANCE DIRECTOR/TASK FORCE MEMBERS

Joanne is interested in using the Balancing Act Tool at the first public engagement meeting about the Financial Sustainability Plan. After demonstrating it for Task Force members, she and Rob are interested in:

- What are the Task Force members’ questions about it?
- Do you believe it will allow the public to provide input that would be valuable to you and the City?
- What scenarios would be useful for Joanne to add?

**Initial Reactions or Suggestions for Financial Sustainability Strategies** 8:05

TASK FORCE MEMBERS/ROB/JOANNE

- What are your initial reactions, ideas and suggestions for strategies to ensure the long-term financial sustainability of the City?
- From this initial brainstorming, are there any strategies that all Task Force members appear to be interested in?

**Briefly Preview the 24 March Public Meeting** 8:28

ROB/JOANNE/TASK FORCE MEMBERS

The public engagement meeting has been moved to March 24<sup>th</sup>. Because of protocols enacted by the Kenmore City Council regarding public meetings related to the Coronavirus, staff recommends that this meeting take place by video conferencing through Zoom meeting technology. All members of the public will be able to participate via Zoom, including a live chat feature and live questions and answers.

**Adjourn** 8:30