



City of Kenmore, Washington

## Right of Way (ROW) Utility Permit Application

CITY USE ONLY:  
PERMIT NUMBER

### PLEASE RETURN THIS APPLICATION:

#### By Email:

utilitypermit@kenmorewa.gov

(An email confirmation will be sent when the application is in process)

### ENVIRONMENTAL ASSESSMENT

☐ Determination of Non-Significance

☐ Pending

☐ Categorically Exempt Per: \_\_\_\_\_

☐ Mitigation Determination of Non-Significance

☐ EIS

### APPLICANT INFORMATION

DATE: \_\_\_\_\_ CONTRACTOR/SUB LICENSED TO DO BUSINESS IN STATE OF WASHINGTON: YES ☐ NO ☐

APPLICANT (UTILITY): \_\_\_\_\_ SUBMITTED BY: \_\_\_\_\_

APPLICANT PHONE: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

EMAIL ADDRESS TO ISSUE PERMIT: ☐ CHECK BOX IF SAME AS ABOVE \_\_\_\_\_

MAILING ADDRESS (FOR BILLING): \_\_\_\_\_

### PROJECT DETAILS

PERMIT TYPE: ☐ STANDARD ☐ EMERGENCY ☐ ANNUAL

#### PROJECT MANAGER ON-SITE:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PROJECT EMERGENCY CONTACT:** ☐ CHECK BOX IF SAME AS PROJECT MANAGER

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

UTILITY JOB NUMBER: \_\_\_\_\_ FRANCHISE NUMBER: \_\_\_\_\_

JOB TYPE: ☐ REPAIR ☐ MAINTENANCE ☐ NEW SERVICE ☐ REPLACE SERVICE ☐ ABANDON SERVICE

☐ RELOCATION ☐ REPLACE LINE ☐ NEW LINE ☐ OTHER: \_\_\_\_\_

JOB LOCATION: \_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_

#### DRAINAGE INFORMATION:

☐ CURB AND GUTTER

☐ ASPHALT THICKENED EDGE

☐ OPEN DITCH

☐ FLOWING/STANDING WATER

☐ DRY

#### EROSION CONTROL:

☐ SILT BAGS IN BASIN

☐ SILT FENCE ALONG DITCH

☐ PEA GRAVEL BAG CHECK DAMS

☐ DITCH FLOW BYPASS

#### DIG INFORMATION: N/A

TRENCH FOOTAGE \_\_\_\_\_

BORE FOOTAGE \_\_\_\_\_

PLOW FOOTAGE \_\_\_\_\_

TOTAL ON R/W \_\_\_\_\_

☐ WETLAND OR WATERCOURSE: If this project will impact a wetland or watercourse/stream, additional critical areas review is required per KMC 18.55, please contact the Development Services Department for additional City permit requirements (additional permits for other agencies may be required and are the responsibility of the applicant to secure).

PLEASE ATTACH: GIS Map <https://kenmore.maps.arcgis.com/home/index.html>

☐ PROJECT PLANS OR SKETCH INCLUDING EROSION CONTROL DETAIL ☐ TRAFFIC CONTROL PLAN

SPECIAL INSTRUCTIONS OR NOTES: