



# PUBLIC SERVICES ELEMENT



## **PUBLIC SERVICES ELEMENT**

### **INTRODUCTION**

The Public Services Element focuses on public participation and communication, efficient municipal services, human services, library services, emergency services, and education. Public services and facilities are a key determinant in the community's quality of life and the capacity of the City to address future development.

#### **Growth Management Act Requirements**

A goal of the Growth Management Act (GMA) is to ensure that those public facilities and services necessary to support development are adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards. GMA also encourages development in urban areas where adequate public facilities and services exist or can be provided in an efficient manner.

### **VISION 2050**

VISION 2050 recognizes that public services are essential to the day-to-day operation of the region, helping make communities safe, healthy, prosperous, and resilient. Policies in VISION 2050 support equitable access to services for all members of the community.

#### **Countywide Planning Policies**

The King County Countywide Planning Policies overarching goal for public services is that residents have timely and equitable access to the services needed to advance public health and safety, protect the environment, and carry out the Regional Growth Strategy. Coordination between jurisdictions and service providers should result in providing residents with a full range of services.

The Countywide Planning Policies also support planning across all jurisdictions and agencies in King County to address community resilience.

### **EXISTING CONDITIONS**

#### **Overview**

Multiple agencies and districts provide services in the Kenmore City limits, including a fire district and two school districts. Several governmental buildings that house special district and City functions are located in the City. Governmental facilities are located on **Figure PS-1**. This Element focuses on City services, human services, emergency services, and education. Parks and recreation are more fully addressed in the **Parks, Recreation and Open Space Element**, and water and sewer services are addressed in the **Utilities Element**.

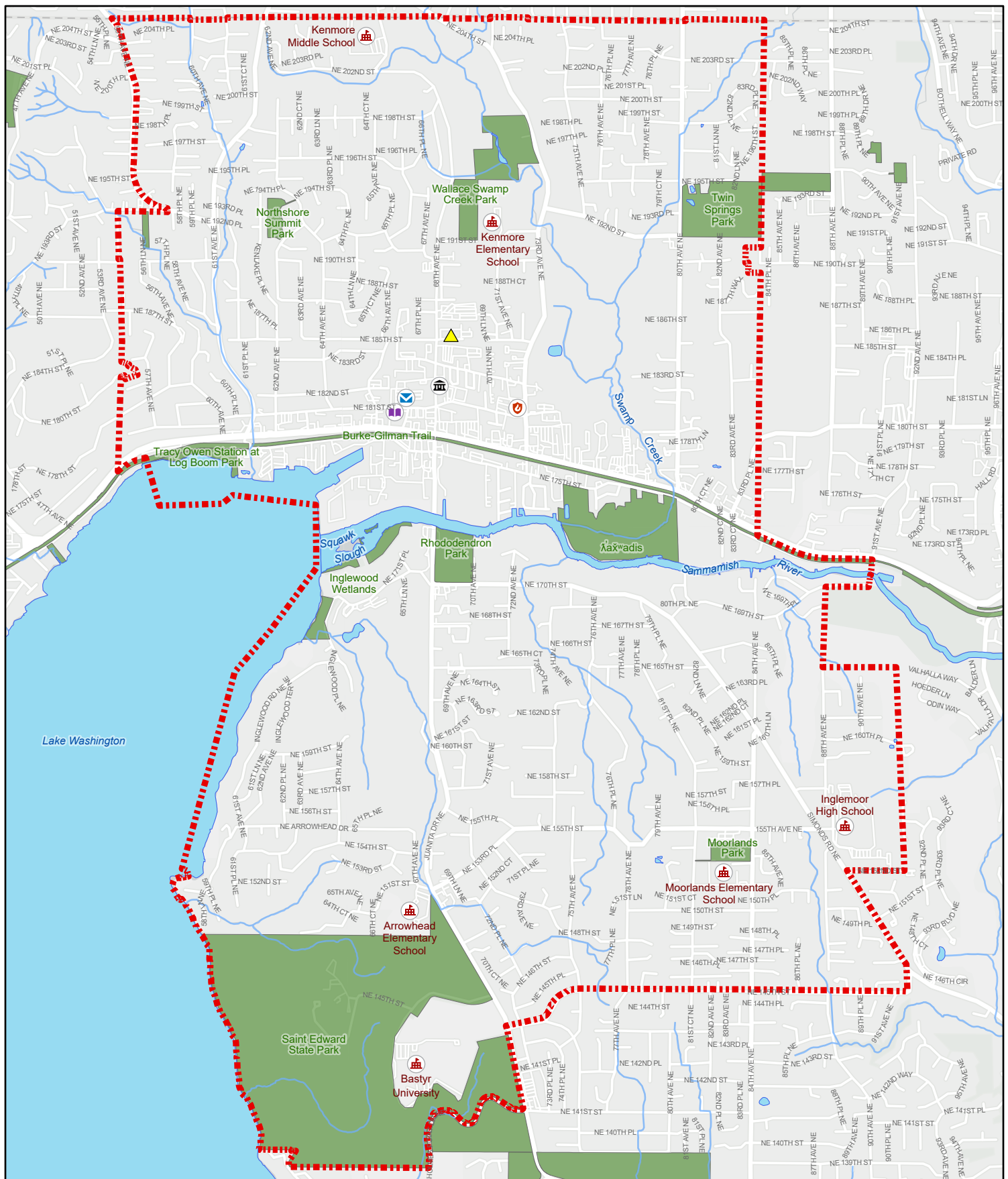
### **City Services**










The City of Kenmore has a council-manager form of government. Seven City Council members are elected at large by the registered voters in the City. The City Council elects a Mayor from among the Council members to serve a two-year term as the Chairperson of the Council. The City Council also appoints a City Manager who manages the day-to-day operations of the City.

In addition to the City Manager, there are 49 regular positions as of February 2023, organized into seven departments: City Manager, Public Works, Engineering, Environmental Services, Finance and Administration, Community Development, and Development Services.

City Attorney and all legal and court services are provided on a contract basis. An additional staff member serves under contract as Police Chief, coordinating public safety resources. There are approximately 2.00 regular City employees per 1,000 population (assuming the Year 2022 population of 24,090).





-  City Hall
-  Library
-  Schools
-  Post Office
-  Fire Station
-  Northshore Utility District
-  Streams
-  Parks
-  City Boundary



**FIGURE PS-1**  
**City of Kenmore**

0 1,250 2,500 5,000 Feet

This map is intended for planning purposes only and is not guaranteed to show accurate measurements.



Map Date: Aug 2023

The City is responsible for the following services:

- General administration includes city management functions, including day-to-day direction to, and leadership of, the organization, human resources, franchise negotiations, communications, events and volunteerism, economic development, human services, affordable housing development, City Council policy and administrative support, and government relations. Oversight of the City's public safety and legal assistance contracts (police, court, jail, prosecutor, public defender, City Attorney, animal control) is housed in the City Manager's department as is the City's DEIA (Diversity, Equity, Inclusion, and Accessibility) program. General administration also includes the City Clerk and records management functions for the City.
- Finance and Administration: Finance and Administration handles all aspects of finance, including budget development, cash and investment management, accounting and preparation of quarterly financial reports, the annual financial report, accounts receivable, cashing, general ledger, and payroll. This department also manages information technology.
- Community Development: Community Development functions include developing City Council policy recommendations on land use regulation and comprehensive planning, and planning and managing the capital improvement program for parks. The City's emergency management functions are handled in-house through Community Development in coordination with the Northshore Emergency Management Coalition (NEMCo) and other regional partners. NEMCo includes the City of Kenmore, Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District.
- Development Services manages development permit review and inspections. Land use permits, right-of-way permits, engineering permits, and commercial and residential building permits are received and issued at City Hall. Development Services also is responsible for code enforcement, including resolution and abatement of code violations.
- Engineering: Engineering functions include traffic engineering, multimodal traffic monitoring and improvements, managing the six-year transportation improvement program, and Target Zero implementation. Transportation planning and development of the City's road standards also are part of Engineering.
- Public Works: Public Works functions include maintenance of parks, streets, and storm water facilities, events and volunteerism, recreational programming, and fleet management. Public Works functions also include maintenance of City facilities, including City Hall.
- Environmental Services: Environmental Services develops policy recommendations on surface water policy, manages maintenance of stormwater facilities, and has primary responsibility for actions related to the Climate Action Plan. The City's GIS functions are located in Environmental Services.

Most City functions are managed in the 21,000 square foot City Hall building at 18120 68<sup>th</sup> Avenue NE. At the time of construction, it was anticipated that the building would be adequate to house City functions (not including Public Works operations) for twenty years or more. A new Public Works facility (replacing the temporary use of City property on SR-522) is proposed on NE 202<sup>nd</sup> Street, and permit review for that facility is anticipated in 2023.

## **Human Services**

Many residents of Kenmore require a broad range of human services to meet their daily needs. These services generally fall into three categories: **family services, senior services, and youth services**. The types of services range from transportation for seniors, to recreational opportunities for teens, to family counseling, to homeless services and mental health services. Generally, the lower the income of the family or individual, the greater is their need for subsidized assistance to make the service affordable.

Services currently provided to Kenmore residents generally are made available through several very strong agencies located outside of the City limits. As a result, the current location of service providers is not convenient to many Kenmore residents in need of the services they offer.

The following sections provide a partial inventory of services available in the Kenmore area. Services were selected because of a Kenmore location, a known Kenmore clientele, or because funding has been provided by the City to serve the area.

### **Individual and Family Services (including Mental Health Services)**

An array of services is available serving the needs of Kenmore families:

- **Childcare providers** in Kenmore have a capacity for approximately 628 children, include daycares, preschools, Champions after-school programs at Arrowhead and Moorlands elementary schools, and a Northshore YMCA after-school program at Kenmore Elementary School.
- **The Kenmore Elementary PTA** Social Service Crisis Support program provides crisis support for Kenmore Elementary students, which includes emergency food, clothing, counseling, medical, and transportation costs.
- **The Center for Human Services'** two Family Support Centers provide early learning, youth development, parent education/support and community resources to the residents of North King County. The family centers are located in Bothell and Shoreline, and the agency partners to provide services on-site at churches and low-income housing complexes in Woodinville, Kenmore, Lake Forest Park and Shoreline.
- **The Northshore YMCA**, located in Bothell, services the Kenmore area. It provides physical fitness programs and parent-child programs at the site in addition to a variety of youth and senior programs. A gym, pool, weight room and meeting rooms are located in its facility. The YMCA offers scholarships for those who are unable to afford services.
- **Hopelink**, with centers in Kirkland and Shoreline, is the largest provider in the area of services for low and moderate-income families. Its services include a food bank, emergency and transitional housing, employment programs, transportation, utility assistance, and other emergency financial assistance. In 2013, Hopelink opened a food bank in Kenmore through a partnership with Northlake Lutheran Church.
- **The Kenmore Family Emergency Shelter**, operated by **Hopelink**, provides short-term housing for families in crisis on a month-to-month basis.

- **Mary's Place** provides housing, resources, employment services, and community to families in need. Their Kenmore location provides 70 beds for parents and their kids.
- **Crisis Connections (formerly Crisis Clinic) 2-1-1 Community Information Line** provides information and referral services to all King County residents by coaching callers on how best to present their problem, explaining how the social service system works, and empowering callers to find solutions when there are no resources.
- **24-hour Crisis Line**, a service of **Crisis Connections**, provides emergency telephone intervention for all King County residents in crisis or emotional distress every day of the year, listening and providing feedback and referrals to other agencies or direct linkage to emergency mental health services as needed.
- **9-8-8 Suicide & Crisis Lifeline** is a service of **Crisis Connections** and is available 24/7 for those who are suffering from mental health-related distress.
- **WA Warm Line** is a peer support line operated by **Crisis Connections** for people who are living with emotional and mental health challenges. Calls are answered by specifically-trained volunteers who have lived experience with mental health challenges.
- **The HealthPoint Dental Program**, with a location in Bothell, offers affordable dental services to low income and marginalized communities in suburban King County.
- **The Health Point Medical Program**, also located in the Bothell center, offers family practice, obstetric, and pediatric medical services with supportive behavioral health and case management programs.
- **Seattle-King County Public Health** is a provider of basic health services including maternity support services and case management services for young mothers. Services are available through the Northshore Public Health Center in Bothell.
- **Northshore Youth and Family Services (NYFS)**, located in Bothell, provides a full spectrum of mental health counseling and substance use treatment services for individuals, couples, families, and at-risk youth.
- **Crisis Response Center**, operated by Connections Health Solutions, is a joint effort of the City of Kenmore and partner cities Bothell, Kirkland, Lake Forest Park and Shoreline, to provide behavioral health care to north and northeast King County residents. The Crisis Response Center, set to open in 2024, will provide a spectrum of care services, from walk-in mental health urgent care to continued stabilization of behavioral health or substance use crises.
- **Lifewire (formerly Eastside Domestic Violence Program)** provides a variety of direct services designed to address the immediate needs of survivors of domestic violence and their children in north and east King County.
- **Mobile Integrated Health**, currently operating out of Station 51 (in Kenmore), is a team of fire personnel (social workers and EMT) that follow up with "low acuity callers," of individuals that fall outside of typical 911 response (i.e., fall prevention, home health, mental health, etc.). This is funded by a 2020-2025 King County Medic One / EMS levy.

### Other Human Services

- The City presently provides funding for human services through awards to individual agencies. The City also participates in an interlocal agreement with Bellevue, Issaquah, Kirkland, Mercer Island, Sammamish, Redmond, and Shoreline to pool a portion of human services funds into single contracts with approved human services programs. The City of Bellevue is the lead administrator of these funds.
- Beginning in the 2023-2024 biennium, the City will participate in an interlocal agreement between the King County Regional Homelessness Authority and four other North King County cities—Bothell, Lake Forest Park, Shoreline, and Woodinville—to administer the already approved human services funding for programs that address homelessness.

### Senior Services (Including Mental Health Services)

Services for Kenmore seniors are made available primarily through two area non-profit organizations:

- **The Northshore Senior Center** is the primary provider of senior services for Kenmore residents. Among the services available are: adult day programs, senior transportation services; health, nutrition and exercise programs; occupational therapy; and an extensive list of outings and social events. The Senior Center provides services at its Bothell location. It also delivers some services at multiple sites throughout the area, including in Kenmore. The Kenmore Senior Center, located at 6910 NE 170<sup>th</sup> Street in Rhododendron Park, offers a variety of activities (such as social activities, educational programs, and health courses).
- **The Northshore YMCA** in Bothell is the only other major provider of senior programs. Senior fitness programs and social activities are available.

### Youth Services (Including Mental Health Services)

While a wide range of activities is available to Kenmore youth, only a-few facilities are actually located in the community:

- In addition to its teen leadership and Youth in Government programs, the **Northshore YMCA** in Bothell provides teen recreational activities at its pool and gym and at off-site locations. The Drop-In Youth Center program provides a place for teens and tweens to meet friends, play games, and get homework support. They host summer and outdoor leadership camps at Wallace Swamp Creek Park and partner with the City of Kenmore to subsidize swim lessons for 5th to 12th graders living in Kenmore.
- **Friends of Youth** provides shelter and transitional housing for homeless youth. The Youth Haven Emergency Shelter in Kirkland provides 24-hour emergency shelter to youths aged 7-17.
- **Northshore Youth & Family Services** provides counseling out of its Bothell facility and at Cascadia College. It also offers a teen-parenting program for first-time teen moms.
- **The Disability Empowerment Center (formerly Alliance of People with disAbilities)** has offices in Seattle and Redmond where they offer youth programs for King County youths aged



14 and up with disabilities. The programs teach new skills and provide information about community resources to help participants lead successful adult lives.

- **Crisis Clinic Teen Link** is an anonymous help line answered by teen volunteers each evening from 6-10 p.m., providing a confidential, safe place for youth to seek comfort and support.
- **The Kenmore Public Schools** are a major source of in-community services. The schools offer counseling and referral as well as health services.
- **NAMI Eastside's Youth Mental Health Program** partners with families, educators, and other organizations serving youth to share mental health education through presentations and in-depth classes to East King County schools and communities. The Youth Ambassadors Program engages students to become mental health advocates to inspire and support peers within Eastside classrooms.
- **Seattle Children's Hospital** treats youth and teens for anxiety, ADHD, autism, depression, bipolar disorder and other mood disorders, eating disorders, gender-affirming care, prenatal exposure to drugs and alcohol, psychotic disorders, and sleep problems.

### **Supportive Housing**

#### **Plymouth Housing**

The City of Kenmore has partnered with Plymouth Housing to build the city's first supportive housing building. The mid-rise development will include 100 units with a mix of studio and one-bedroom apartments. The building will serve individuals who previously experienced homelessness, including seniors, veterans, and persons with disabilities who are living at 30% of the area median income and below, and who can live independently but may require some additional support. Plymouth Housing is planning to provide case management services for residents and other services will be provided on the ground floor, which has yet to be determined. The project is expected to break ground in mid-2024.

### **Library Services**

The King County Library System (KCLS) has been providing library service to the Kenmore area since the 1930s. In 1999 Kenmore residents formally annexed into the library district. Today Kenmore Library is one of fifty community libraries in the KCLS service area.

The Kenmore Library originated in 1957 through the efforts of the Kenmore Elementary School PTA. Opening day was July 21, 1958. The site was a small red barn on 73<sup>rd</sup> Avenue NE near where Swamp Creek crosses the road. KCLS provided books and services and the community contributed funds and labor. In 1976, the Kenmore Library relocated into a 2,112 sq. ft. modular building at 18138 73<sup>rd</sup> NE.

In July 2011, the library moved again into a new 10,000 square foot library at 6531 NE 181st Street in Kenmore's downtown. The new facility was funded by a \$172 Million capital bond approved by voters in 2004, and the Civic Design Honor by The American Institute of Architects (AIA), Washington Chapter, in 2012.

In 2021, the Kenmore Library loaned over 256,000 digital and hard copy items, compared with Lake Forest Park Library's 255,000 items and Bothell Library's 885,000 items checked out. Across the library system, borrowers downloaded 7.8 million digital titles in 2021, making KCLS the second highest digital circulating library in the U.S., and number 4 in the world.

Residents in Kenmore also use the Bothell Regional Library, the Lake Forest Park Medium Library, and the Kingsgate Large Library branches. Kenmore residents enjoy borrowing privileges at all KCLS locations, and access library materials, programs, and services via the KCLS web site *kcls.org*.

### **Fire/Emergency Services**

#### **Combined King County Fire Protection District No. 16 – Northshore Fire Department and Shoreline Fire Department**

The Northshore Fire Department (District) provides fire prevention, fire suppression, and emergency medical services to the Cities of Kenmore and Lake Forest Park. On June 1, 2022, the District initiated a contract for services with the Shoreline Fire Department (SFD). The District still remains as a governing entity, but all operations are now the responsibility of the SFD. The District will continue gathering revenues to transfer to SFD and ensure that the contract is being followed, but all employees except for the District Board Secretary transferred employment to SFD.

The SFD employs about 188 personnel operating out of five different stations and serving approximately 97,000 people across 24 square miles, including; Shoreline, Woodway, Lake Forest Park, and Kenmore. Additionally, the Shoreline Paramedic program provides advanced life support (ALS) services to Bothell and a portion of Woodinville, serving a population of over 164,000 in an area of approximately 37 square miles. Two fire stations primarily serve the Kenmore area, one in Lake Forest Park and one centrally located in downtown Kenmore at 7220 NE 181<sup>st</sup> Street.

The SFD is a full-service fire department with employees in the following divisions:

- Administration
- Legislative Services (Board of Commissioners)
- Fire Suppression
- Emergency Medical Services/Basic Life Support (EMS/BLS)
- Emergency Medical Services/Basic Life Support (EMS/ALS)
- Fire Prevention
- Community Outreach
- Training
- Fleet and Facilities
- Information Technology (IT) Services

The minimum operational staffing level every day is 33 personnel during the day, dropping to 31 at night. These responders staff 4 engines, 1 ladder truck, 4 aid cars plus an additional day-shift aid car, 1 battalion chief, 3 medic units, and 1 medical services officer. There are a minimum of 5 personnel on duty at Station 51 in Kenmore and five personnel on duty at Station 57 in Lake Forest Park during the day, dropping to 3 at night.

In 2022, SFD is forecasting that it will respond to about 3,698 requests for service in the Lake Forest Park/Kenmore area. The majority of calls received are for medical emergencies—including motor vehicle accidents with or without injury (2,589 calls = 70%). The remaining 1,109 calls will be for other types of emergency issues such as; smell of smoke/carbon monoxide incidents, gasoline spills, downed power lines, cancelled calls, fires in structures/automotive vehicles, assistance with low-acuity patient care, and minor flooding issues. Within this response area in 2022, the overall average response time is 4:37 minutes.

The number of calls for service typically increases between one and two percent per year, but it is anticipated that the call volume will grow at a higher rate in the near future due to increased growth. The majority of the increase will be in Kenmore due to its higher projected growth rate.

The need for additional staffing is regularly evaluated by the Fire District. As the City grows over time, it is anticipated that additional staffing will be required.

The District's facilities are relatively new and were constructed with consideration of future growth trends. The Kenmore station can accommodate additional response units when the increase in the number of calls for service dictates additional staffing.

The District has automatic aid agreements with all of its neighboring jurisdictions. These mutually beneficial agreements reduce response times, especially in the fringe areas of a jurisdiction. They also provide additional staffing for labor intensive incidents such as structure fires and incidents involving technical rescues. The contract for services with the SFD provides greater staffing levels, depth, and flexibility, allowing for more services to be provided from within the organization.

### **Police Services**

Kenmore contracts with the King County Sheriff's Office (KCSO) for one police chief (sergeant) and 13 police officers, including 12 patrol officers, and a burglary/larceny detective. The City also contracts for various support services, i.e. major crimes, marine services, etc. Since police services are contracted from the King County Sheriff's Office, all vehicles and equipment are provided by the County in the overall cost of the contract. All of the Kenmore officers work out of an office on the second floor of Kenmore City Hall.

As of 2022, in addition to the 14 commissioned officers, support staff and specialty unit partial FTEs are provided through the contract with KCSO. Support staff and specialty units, such as 911 Call Center staff and patrol supervision, provide for an additional 4.04 FTEs. In all, commissioned officers assigned to Kenmore amount to a level of service of about 0.59 officers per 1,000 population.

To ensure effective communication with all Kenmore residents, the KCSO contracts with translator and interpreter providers. The police force also has officers who are bilingual or multilingual.

Dispatch calls for service between 2017 and 2021 were as follows:

In 2019, KCSO began reporting crime statistics using the National Incident Based Reporting System (NIBRS). This format is required by the federal government, and separates crimes into three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society.

In Kenmore, Crimes Against Persons offenses most frequently include assault and domestic violence protection order violations. Crimes Against Property offenses in Kenmore tend to include burglary, theft, fraud, and vandalism. Crimes Against Society is a narrow set of offenses where a crime typically does not involve an individual victim, such as drug or weapon offenses.

When reviewing data by patrol district, sector E-2 in the northeast portion of the City generates more dispatched calls for service than the other patrol districts. Refer to **Figure PS-2** for patrol districts.

In Kenmore as a whole, the crime rate is shown in **Table PS-A**.

**TABLE PS-A**  
**KENMORE CRIME RATE STATISTICS PER 1,000 POPULATION**

OFFENSE	2019	2021
Crimes Against Persons	4.0	4.0
Crimes Against Property	14.6	16.2
Crimes Against Society	0.4	0.3

Source: Police Services Data, 2021.

Police response times between 2017 and 2021 are shown in **Table PS-B**. Response times vary by the priority nature of the call. The variation in Critical Dispatch times is due to a number of factors, such as how many officers are on duty at the time of the call, the time of day the call was received, and traffic congestion.

The need for additional staffing for police services will increase as the population grows. Staffing needs are evaluated based on increases in calls for service and response times. Additional support staff and facilities needs will continued to be evaluated based on agency and industry standards.

Kenmore officers do not provide service to patrol districts in unincorporated areas. Kenmore has a shared supervision agreement with the City of Shoreline, also a KCSO contract city. Shoreline patrol supervisors oversee Kenmore officers when Kenmore's sole supervisor (the Police Chief), is not on-duty.

**TABLE PS-B**  
**POLICE RESPONSE TIMES**

DATE	PRIORITY	AVERAGE RESPONSE TIME
2017	X	3.36 min.
	1	6.53 min.
	2	8.23 min.
2019	X	2.95 min.
	1	6.68 min.
	2	8.78 min.
2021	X	3.28 min.
	1	7.46 min.
	2	8.95 min.
<p>Notes: Priority X Critical Dispatch – In progress events that pose obvious danger to life Priority 1 Immediate Dispatch – Events requiring immediate police action Priority 2 Prompt Dispatch – Less critical situations that may escalate Note: The variation in Critical Dispatch times is due to factors such as staffing availability, number of calls received, etc.</p>		

Source: Police Services Data, 2021.





### **Community Court**

In 2023, the City of Kenmore will join the City of Shoreline's Community Court. A community court is an alternative problem-solving court. It differs from traditional court by identifying and addressing the underlying challenges of court participants that may contribute to further criminal activity. Its goal is to build stronger and safer neighborhoods and reduce recidivism through a rehabilitative approach.

A community resource center is an integral component of community court, and it is open to all members of the public in addition to community court participants. Kenmore residents are welcome to visit Shoreline's community resource center to find out about services in the area (education, job training, legal, recovery, mental health, etc.).

### **Regional Crisis Response Agency (RCR)**

In 2022, Kenmore partnered with the Cities of Bothell, Kirkland, Lake Forest Park and Shoreline to form a new entity called the Regional Crisis Response Agency (RCR). The new RCR program offers seven day a week crisis response coverage to strengthen community/police partnerships, increase the connection of at-risk individuals with effective behavioral health services and treatments, enhance community and first responder safety by reducing the potential for police use of physical force, and reduce repeat calls for service. Police and mental health "navigators" respond together to incidents involving persons in crisis with underlying behavioral health conditions. The new entity should be operating by the second quarter of 2023.

### **Emergency Management**

Kenmore partners with Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District for the City's emergency management services through the Northshore Emergency Management Coalition (NEMCo). The City's Comprehensive Emergency Management Plan (CEMP) provides a framework for organizational activities during disaster operations, focusing on minimizing the effects of the disaster and facilitating recovery. NEMCo's focus is to engage the "whole community" to prevent, protect against, mitigate, respond to, and recover from all types of emergencies and disasters through education and volunteer coordination. NEMCo provides a number of emergency preparedness training opportunities throughout the year for those interested in volunteering or for those who just want to be better prepared at home. The City also joins King County in adopting a hazard mitigation plan to assess natural and human-caused hazards and identify mitigating measures to address those hazards.

### **Public Schools**

The Northshore School District primarily serves seven jurisdictions: King County, Snohomish County, the City of Bothell, the City of Brier, the City of Kenmore, the City of Kirkland, and the City of Woodinville. The District boundaries are shown in **Figure PS-3**.

Lake Washington School District serves King County and the Cities of Kirkland and Redmond. The northern boundary of this District bisects St. Edward State Park in Kenmore. Refer to **Figure PS-4**. As there is no residential population living with school-age children in this area, no services are provided in Kenmore and no additional information on the Lake Washington School District is included in the Element. The Northshore School District is addressed below.

### **Northshore School District**

Five schools are located within Kenmore City limits, including three elementary schools, one middle school and one high school:

- Arrowhead Elementary
- Kenmore Elementary
- Moorlands Elementary
- Kenmore Middle School
- Inglemoor High School

Schools in the immediate vicinity of the City include Sorenson Early Childhood Center, Westhill, Lockwood, and Shelton View Elementaries; Canyon Park and Northshore Middle Schools; Bothell and Innovation Lab High Schools; and Northshore Family Partnerships (K-9) and Northshore Networks (K-12). These nearby schools serve a portion of Kenmore residents. Northshore School District counts home school students in the District through enrollment in Northshore Family Partnerships (NFP) and by tracking families' submittal of a Declaration of Intent to home school. Those submitting a Declaration do not participate in NFP. In 2022-2023, 209 students in the District participated in NFP; 417 families submitted a Declaration of Intent to Home School.

Attendance boundaries for the high schools show that the greater part of Kenmore is within the Inglemoor High School attendance boundaries. However, students on the north side of Kenmore and those east of 82<sup>nd</sup> Avenue NE, 83<sup>rd</sup> Avenue NE, and portions of 80<sup>th</sup> Avenue NE, are within the Bothell High School attendance boundaries.

### **School Classroom Size, Capacities, and Deficiencies**

The Northshore School District establishes its level of service by defining class size goals. The base standard for elementary schools is 24 students per classroom. For middle and high schools, the base standard is 26 students per classroom. The student capacity of a school is determined by the classroom size goal as well as the building area.

The total instructional capacity and scheduled capacity of the schools within Kenmore and outside of Kenmore, which serve Kenmore residents, are shown in **Table PS-C**. To provide planning time and space for teacher preparation, and meet required instructional needs, some facilities will only support a design capacity utilization of 85%. Scheduled capacity reflects the specific programs that take place in each room.

Capacity information includes portables at the school. To optimize instructional program flexibility and maximum service levels in the most cost-effective way possible, the District maintains 10-15% of its total design capacity in portables.

**TABLE PS-C**  
**NORTHSHORE – SCHOOL STUDENT CAPACITIES AND ENROLLMENT**

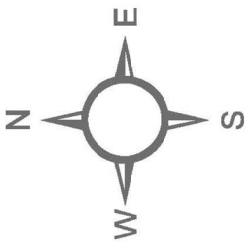
<b>SCHOOL</b>	<b>TOTAL INSTRUCTIONAL  CAPACITY</b>	<b>Sep-23  ENROLLMENT  (FTEs)</b>	<b>%  INSTRUCTIONAL CAPACITY</b>
<b>ELEMENTARY</b>			
Arrowhead	406	283	69%
Kenmore	486	381	78%
Lockwood	619	572	92%
Moorlands	697	607	87%
Shelton View	499	499	100%
Westhill	520	410	78%
<b>MIDDLE SCHOOL</b>			
Canyon Park	988	899	90%
Kenmore	822	733	89%
Northshore	966	834	86%
<b>HIGH SCHOOL</b>			
Inglemoor	1,494	1,353	90%
Bothell	1,515	1,569	103%

Source: 2023 Capital Facilities Plan NSD





# Northshore School District



- Elementary Schools
- 1

 Arrowhead Elementary
- 20

 Canyon Creek Elementary
- 3

 Cottage Lake Elementary
- 4

 Crystal Springs Elementary
- 14

 East Ridge Elementary
- 23

 Fernwood Elementary
- 19

 Frank Love Elementary
- 22

 Hollywood Hill Elementary
- 5

 Kenmore Elementary
- 15

 Kokanee Elementary
- 9

 Lockwood Elementary
- 6

 Maywood Hills Elementary
- 10

 Moorlands Elementary
- 29

 Ruby Bridges Elementary
- 11

 Shelton View Elementary
- 24

 Sunrise Elementary
- 21

 Wellington Elementary
- 7

 Westhill Elementary
- 13

 Woodin Elementary
- 26

 Woodmoor Elementary

- Administrative/Resources
- 96

 Administration Building
- 99

 Support Services
- 86

 Transportation Center

- Middle Schools
- 43

 Canyon Park Middle School
- 42

 Kenmore Middle School
- 46

 Leota Middle School
- 47

 Northshore Middle School
- 44

 Skyview Middle School
- 45

 Timbercrest Middle School

- High Schools
- 71

 Bothell High School
- 72

 Inglesmoor High School
- 77

 Innovation Lab High School
- 74

 North Creek High School
- 59

 Secondary Academy for Success
- 73

 Woodinville High School

- Other
- 81

 Northshore Networks at Bear Creek (1-12)
- 82

 Northshore Family Partnership at Bear Creek (K-8)
- 31

 Sorenson Early Childhood Center (Pre-K)
- 71

 Adults Transitioning to Independence at Bothell HS
- 99

 Adult Transition Pathways at Support Services

EVERETT DISTRICT

SNOHOMISH DISTRICT

EDMONDS DISTRICT

MONROE DISTRICT

SHORELINE DISTRICT

Snohomish County  
King County

● Elementary Schools    ◆ Middle Schools    ■ High Schools

🏢 Administration

🏠 Support Services

▲ Transportation Center

LAKE WASHINGTON DISTRICT

LAKE WASHINGTON DISTRICT

RIVERVIEW DISTRICT

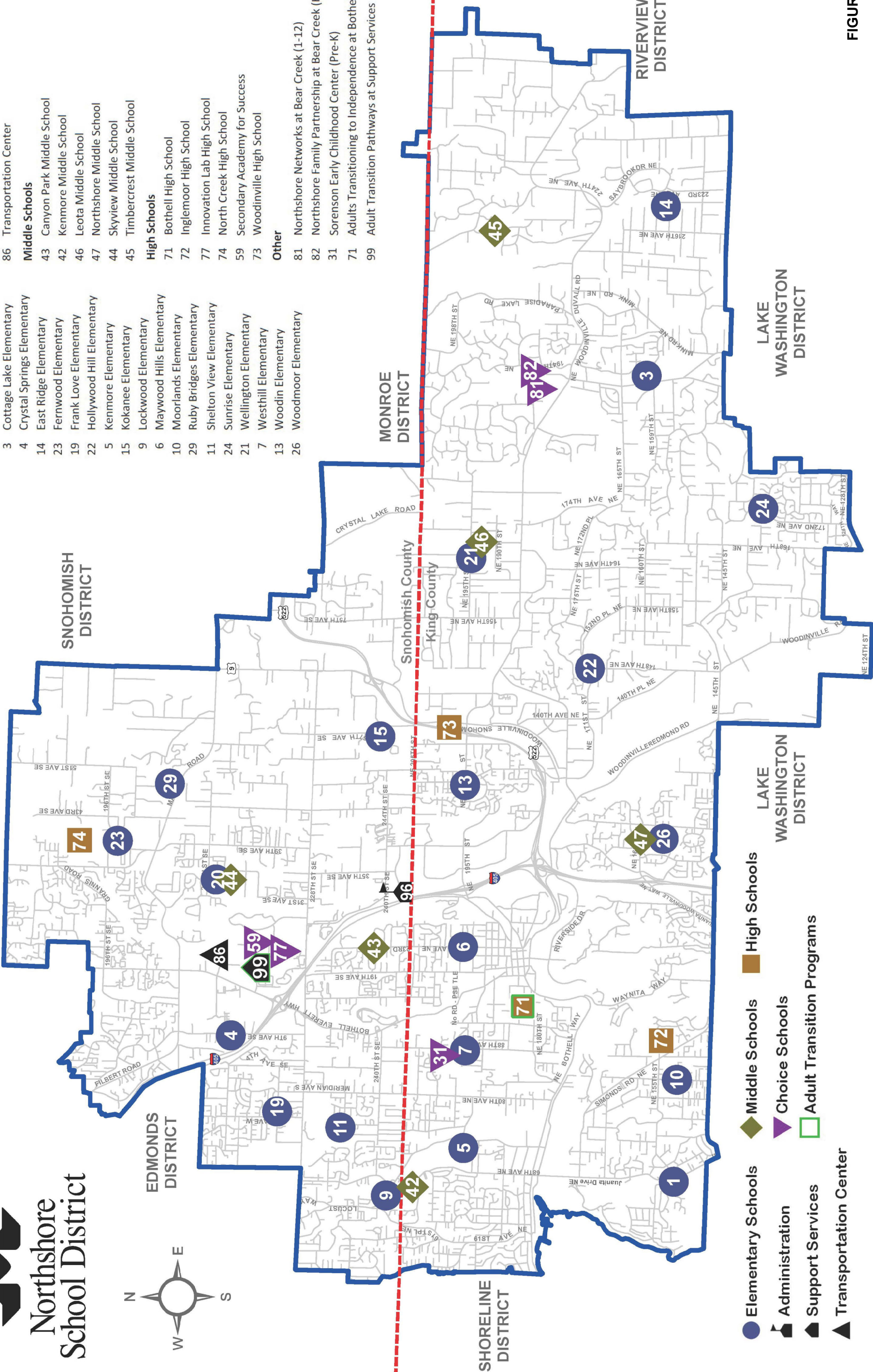
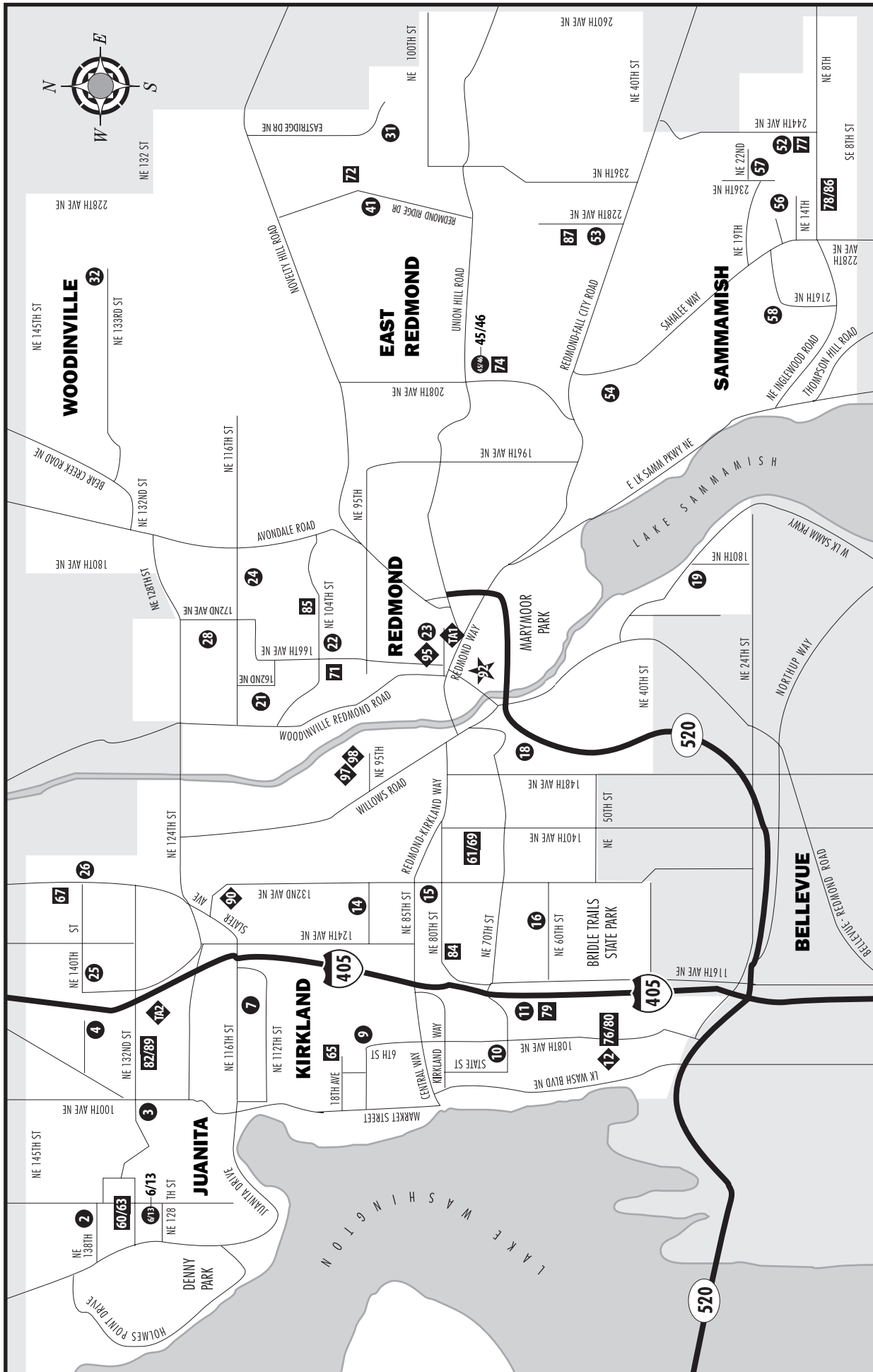


FIGURE PS-3



## Updated 8/21



This map is intended to show general district boundaries. For more information call the **LWSD Transportation Department at 425-936-1120**.

**SYMBOL CODES:**

**RESOURCE CENTER/  
ADMINISTRATION**

## ELEMENTARY SCHOOLS

## MIDDLE SCHOOLS

## HIGH SCHOOLS

## OTHER PROGRAMS

### Future Growth

According to the School District, growth continues to outpace school capacity and has fully exhausted capacity increases from relocating building programs, portable additions, grade reconfiguration, and boundary changes. Growth has been concentrated in northern, central, and southern portions of the District and is accelerating at the secondary level.

A \$425 million 2022 capital bond approved by voters includes eight new projects to add permanent capacity across the District at all grade levels. Improvements planned for schools in the District that may impact Kenmore include:

- The Inglemoor High School modernization project that proposes replacing the 6 portables on site with permanent classrooms and adding 10 additional permanent classrooms. Also proposed are a new athletic support space, a new commons, and a new main office complex to support increased capacity. Part 1 completion is estimated in 2026.
- The Kenmore Elementary School modernization project that proposes replacing 9 portables with permanent classrooms and adding 2 additional permanent classrooms. Also proposed are a new gym, commons, main office complex, a fully inclusive playground, and improved site circulation to support increased capacity. Estimated completion is 2025.

### Impact Fees

Impact fees from new development can be used to purchase land for school sites, make site improvements, construct schools and purchase/install temporary facilities (portables).

Northshore School District updated its student-generation factor for both single family and multi-family and townhome units in early 2022. The townhome generation factor was new with the 2022 update. The District's student-generation rate for multi-family dwelling units is much lower than for single-family homes. The student-generation rate, when isolated for townhomes only, shows that more students are residing in those units than in traditional multi-family units.

### Bastyr University

Bastyr University is located along Juanita Drive on privately owned property adjacent to St. Edward State Park. The University was founded in 1978 in Seattle by practicing naturopathic physicians and moved to its location in Kenmore in 1996. In 2012, the University opened a second campus in San Diego, California.

The University is a leading institution of science-based natural medicine and is the largest university for the natural health arts and sciences fields in the U.S. The University offers baccalaureate, masters and doctoral degree programs, along with two certificate programs. Areas of study include:

- Naturopathic Medicine
- Nutrition
- Acupuncture
- Counseling Psychology
- Health Psychology
- Herbal Sciences
- Holistic Landscape Design

- Integrated Human Biology
- Midwifery
- Maternal-Child Health Systems
- Public Health

Bastyr University also provides a number of other services and benefits to Kenmore residents as well as the greater Seattle community. The Bastyr Center for Natural Health, located in Seattle, provides full services in acupuncture, counseling, naturopathic medicine, and nutrition. The University also offers continuing education courses for both health care professionals and the general public.

In 2022, the University estimated an enrollment of 742 students over the two campuses, with 487 students in Kenmore. The average student to faculty ratio is 9:1.

The University has a ten-year Master Plan, approved by the City, which sets out future enrollment projections and proposed development. The Master Plan approval extends through December 31, 2025.

## GOALS, OBJECTIVES, AND POLICIES

Following are the public services goals, objectives and policies.

### ***GOAL PS-1. ENSURE THAT CITY GOVERNMENT REMAINS OPEN AND RESPONSIVE TO ITS COMMUNITY.***

#### **OBJECTIVE PS-1.1 Strengthen engagement between government and the people.**

Policy PS-1.1.1 Strive for communication with residents, business owners, property owners, and others by:

- Providing newsletters to the general public and working with local news-papers to provide information about the City, public meetings, plans, programs, policies, and regulations.
- Using signage, as appropriate, to alert the community to City meetings and events.
- Using the City web site and social media to provide information about the City, its elected officials, public meetings, plans, programs, policies and regulations.
- Using other methods of communication, such as focus groups, advisory committees, and consultations to inform the community, business, and development community about City plans, programs, policies, and regulations.
- Coordinating with public and private schools to involve youth in the City's plans and programs, such as park and recreation plans, volunteer programs, and other aspects of City plans and programs that would benefit from youth involvement.

Policy PS-1.1.2 Prior to action on City plans and regulations, seek and integrate public input through public workshops, meetings, and hearings.

Policy PS-1.1.3 Support community engagement techniques that will encourage a diversity of voices, including those that have historically been underrepresented.

Policy PS-1.1.4 Provide translation and interpretation services whenever possible to involve community members who do not speak English. Use transcreation when possible.

#### **OBJECTIVE PS-1.2 Actively seek public involvement.**

Policy PS-1.2.1 Encourage City staff and elected officials to regularly attend civic and community organization meetings.

Policy PS-1.2.2 Seek broad representation on boards, commissions, and advisory groups.

Policy PS-1.2.3 Work with civic organizations to educate the general public on the responsibilities of government and their participation.

Policy PS-1.2.4 Establish ongoing communications with community-based organizations representing constituencies whose voices are not regularly heard.

**OBJECTIVE PS-1.3 Encourage and facilitate charitable giving, community service and volunteerism.**

Policy PS-1.3.1 Provide for recruiting, training, organization, and recognition of volunteers within the community to address appropriate public needs.

***GOAL PS-2. PROVIDE EFFICIENT MUNICIPAL SERVICES THAT MEET THE NEEDS OF THE COMMUNITY.***

**OBJECTIVE PS-2.1 When appropriate, contract with the County, other cities, public agencies and private providers for the cost-efficient delivery of quality municipal services.**

Policy PS-2.1.1 Establish clear level of service standards, and regularly evaluate alternatives for the cost-effective delivery of services.

Policy PS-2.1.2 On a regular basis, evaluate contracts for the delivery of service.

Policy PS-2.1.3 Ensure the availability of County services in proportion to the City's financial contributions.

**OBJECTIVE PS-2.2 Provide sufficient resources, staffing, and procedures to provide quality City-managed services to the community.**

Policy PS-2.2.1 Annually review the achievement of Comprehensive Plan goals, objectives and policies, as well as progress towards implementing functional and capital facility plans. Determine through the budget review process if resources and staffing are sufficient to meet desired outcomes.

**OBJECTIVE PS-2.3 Develop and implement permit processes that are timely, predictable, and fair to all affected parties.**

Policy PS-2.3.1 Review development regulations to ensure they are necessary and directly relate to implementation of the Comprehensive Plan and other State and Federal mandates. Eliminate duplicative and unnecessary regulations.

Policy PS-2.3.2 Provide procedures to process permits in a timely fashion.

Policy PS-2.3.3 Implement uniform application, public notice, permit review, and appeal procedures.

Policy PS-2.3.4 Strive to involve the public in the permit process such that their comments may be heard and considered:

- a. Provide public notice of major development proposals;



- b. Encourage, and facilitate where possible, early communication between developers and neighbors about the project and its impacts; and,
- c. Educate the public about development rules and help them effectively participate in the development and land use regulation process. Reports and documents should be made available in advance and available on the City’s website, at City Hall, the library, and other appropriate locations. Translation and interpretation services should be provided whenever possible.

***GOAL PS-3. SUPPORT AND PROVIDE A HIGH LEVEL OF POLICE PROTECTION, FIRE SUPPRESSION, AND EMERGENCY SERVICES.***

**OBJECTIVE PS-3.1 Provide and maintain a police system sufficient to meet the community’s public safety needs.**

- Policy PS-3.1.1 Provide community crime education programs. Provide or encourage those programs or activities that stimulate neighborhood cohesiveness such as Neighborhood Watch programs, community clubs, and others.
- Policy PS-3.1.2 Support youth participation in the King County Explorer Program.
- Policy PS-3.1.3 Include “Crime Prevention through Environmental Design” components in site design guidelines for new development.
- Policy PS-3.1.34 Enhance the public safety system by providing support services to persons in crisis with underlying behavioral health conditions during incident response.

**OBJECTIVE PS-3.2 Support the fire service provider in its efforts to provide a Fire Prevention, Fire Suppression and Emergency Medical Services response system sufficient to meet the community’s public safety needs.**

- Policy PS-3.2.1 Continue to coordinate review of development plans with the Northshore Fire Department and the Northshore Utility District to ensure Uniform Fire Code and fire flow requirements are met.
- Policy PS-3.2.2 Continue to coordinate efforts to maintain an effective fire code inspection program with the Northshore Fire Department, to ensure that all commercial, multifamily, and public facilities developments provide safe environments for the public to live, work and visit.

**OBJECTIVE PS-3.3 In coordination with surrounding jurisdictions and special districts, establish an effective emergency management system.**

- Policy PS-3.3.1 Establish emergency management procedures for the City in consultation with the Northshore Utility District, the Northshore Fire Department, adjacent jurisdictions, King County, Snohomish County, and the State.
- Policy PS-3.3.2 Participate in regional emergency management programs.

- Policy PS-3.3.3 Work with the community to educate the public about emergency preparedness and encourage community members to be prepared for natural disasters.

***GOAL PS-4. SUPPORT THE PROVISION OF QUALITY EDUCATIONAL OPPORTUNITIES TO THE KENMORE COMMUNITY.***

**OBJECTIVE PS-4.1 Support public and private education providers in providing the best education for members of the community.**

- Policy PS-4.1.1 Coordinate and communicate with the appropriate school districts on issues of mutual interest including, school facility location/expansion, impacts of new development, impacts of school facilities and activities on the community, parks and recreation programs, population and growth projections, and school involvement in the community.

**OBJECTIVE PS-4.2 Encourage diverse and continuing education opportunities.**

- Policy PS-4.2.1 Recognize Bastyr University as an important institution providing higher education in the region. Establish regular communication with the University regarding traffic and circulation, parks and recreation, and other areas of community concern.

- Policy PS-4.2.2 Support continuing education programs offered by the University of Washington campuses, Bastyr University, Shoreline Community College, Cascadia College, and other providers.

**OBJECTIVE PS-4.3 Provide adequate library services in the community.**

- Policy PS-4.3.1 In partnership with the King County Library System, encourage increased local library services to the Kenmore community.

***GOAL PS-5. SUPPORT THE PROVISION OF EQUITABLE, EFFECTIVE AND ACCESSIBLE HUMAN SERVICES THAT ADDRESS COMMUNITY NEEDS***

**OBJECTIVE PS-5.1 Collaborate with existing human service providers to provide a robust network of human services including those for families, seniors, and youth in the Kenmore community.**

- Policy PS-5.1.1 Increase coordination among providers of services with the aim of expanding services to Kenmore residents. Work with the talent base already available in the service provider community to develop comprehensive approaches to meet the needs of residents. Consider the following roles for active City involvement:
- a. Convene meeting(s) of providers serving Kenmore to develop plans for increased or more focused services in Kenmore.
  - b. Encourage service providers to offer services, classes, outreach materials, and information in multiple formats and languages.

- c. Improve community information on services available to Kenmore residents. City Hall should continue to be a central source for information on services available to Kenmore residents.

**OBJECTIVE PS-5.2 Make health and human services more accessible to the Kenmore community.**

Policy PS-5.2.1 Help make health and human services more accessible and less subject to the barriers of inadequate transportation and facilities space. Consider the following roles for active City participation:

- a. Facilitating improved transportation services for Kenmore residents. The City should work with Metro transportation services and Sound Transit staff to develop increased transit service within Kenmore and between Kenmore and neighboring communities.
- b. Supporting partnerships between schools and local service agencies for space to operate youth programs and services at school sites.

Policy PS-5.2.2 Support the efforts of the Northshore Senior Center, including the Kenmore Senior Center, to provide a variety of recreational, social, educational, and wellness programs to the Kenmore community.

Policy PS-5.2.3 Make Kenmore a healthy place to live, learn and thrive by providing parks and open space for active and passive recreation, protecting air and water quality, supporting opportunities to walk and bicycle, and organizing community events that celebrate all ages, abilities, and cultural backgrounds.

**OBJECTIVE PS-5.3 Recognize the City's limited resources by applying municipal funds to fill gaps in services or to leverage federal, state or regional funding received.**

Policy PS-5.3.1 Encourage agencies and human services providers to update information on community needs and available services, with recommendations on how providers might reduce or eliminate gaps in service for Kenmore residents.

Policy PS-5.3.2 Utilize Federal, State and County funding, or other grant funding, to help expand programs to fill gaps in services.

**IMPLEMENTATION STRATEGIES`**

These Public Services policies would require new or increased commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with adjacent jurisdictions.

New programs, rules, or regulations would be needed to address:

- Encouraging agencies and human services providers to update information on community needs and available services, with recommendations on how providers might reduce or eliminate gaps in service for Kenmore residents.
- Development of a recreational guide to promote locations and opportunities for physical activity.
- Development of a translation/interpretation protocol for City projects and programs.

Additional or continuing efforts would need to be made to coordinate with adjacent jurisdictions or participate in regional programs, including:

- Coordinate with the combined Northshore Fire Department/Shoreline Fire Department in their development review and inspection programs
- Participate in regional emergency management systems
- Coordinate with school districts, Bastyr University, University of Washington-Bothell, and Cascadia College.
- Coordinate with the Library District
- Facilitate meeting(s), coordinate and partner with human service providers
- Conduct a needs assessment to evaluate the demand for human services, social services and mental health services and what services are available or essential to support the daily needs of Kenmore residents

## REFERENCES

Bastyr University website: (<http://www.bastyr.edu>) and personal communication from Jeanne Galloway, VP of Advancement and Enrollment Services, to Lauri Anderson, Principal

City of Kenmore website: <http://www.kenmorewa.gov>.

King County Library System (December 2022). Personal communication from Benjamin Resler, Operations Manager, to Lauri Anderson, Principal Planner.

King County Library System website: <http://www.kcls.org>.

King County Sheriff's Office (December 2022). Personal communication from Police Chief Brandon Moen to Lauri Anderson, Principal Planner.

Northshore Fire District (December 2022). Personal communications from Shoreline Fire Department Fire Chief Matt Cowan to Lauri Anderson, Principal Planner.

Shoreline Fire Department website: <http://www.shorelinefire.com>.

Northshore School District 417 (2022). 2022 Capital Facilities Plan, Bothell, WA.

Northshore School District 417 (December 2022). Personal communications from Dawn Mark, Director of Facilities Planning and Enrollment, to Lauri Anderson, Principal Planner.

Northshore School District website: <https://www.nsd.org>.