

RFP No. 24-C3092

Update to the Kenmore Parks, Recreation and Open Space (PROS) Plan, PROS Element of the Comprehensive Plan, Capital Facilities Element of the Comprehensive Plan, and Park Impact Fee Study

Questions and Answers

Last updated: 12/23/2024

1. What are your expectations for the Impact Fee Study?

As noted in our RFP, the PIF Rate Study needs to include those items as listed on the RFP, including addressing WA laws, developing policy framework, developing technical analysis including LOS, update of the fees, and full documentation and a presentation to City Council (due prior to March 31, 2026). See [Appendix E](#) of the current PROS Plan for the previous PIF Rate Study completed in 2019.

- a. Is this an update to current? *Yes. See the current PROS Plan [here](#).*
- b. How long ago was the last impact fee methodology study? *2019*
- c. Who completed the last study? *Munimange LLC. See [Appendix E](#) of current PROS Plan.*
- d. Is it residential or does it include commercial/industrial? *Residential only*
- e. Will developer input be included? *No*

2. What are the key purposes of a statistically valid survey and how is the City intending to use it?

See existing PROS Plan for purpose and intent, which will be the same – Update community preferences for parks and recreation in Kenmore. The previous survey objectively assessed the current use of the park system, how well the city maintains that system, and how well the existing system meets the community's needs. The survey also asked about recreation programming needs and priorities, as well as implementation strategies. It was used heavily in determining the current demand and needs for parks and recreation services in the city.

3. Are you anticipating Tribal Engagements and how much involvement are you expecting with the Tribes?

Yes. The City engages with the Tribes on all projects through environmental review and for projects with known importance to local Tribes. The City actively engaged with tribal

members of the Coast Salish for several park projects, including ʔáxʔwadis (Tl' awh-ah-dees) Park which was dedicated in May 2023.

4. Does the City provide any translation services for outreach?

The City frequently contracts with a local interpreter for Spanish translation at public engagement events. The City can also provide translation services for non-English speakers and accommodates for persons with disabilities.