



CITY OF KENMORE REQUEST FOR PROPOSALS (RFP)

RFP Number: 24-C3096

RFP Title: City of Kenmore Public Art: Proposal for a Native American Mural for Concrete Wall on 61st Ave NE and NE 181st St.

Date Issued: December 13, 2024

Proposals Due: ***New Date* Wednesday, January 29, 2025, 5:00 PM**
Proposals shall be delivered electronically no later than January 29, 2025

Proposals shall be marked and referenced as "RFP No. 24-C3096 - Native American Mural, City of Kenmore Public Art Proposal." Proposals submitted after the deadline date will not be accepted.

Publication Dates: Seattle Times and Seattle Daily Journal of Commerce
December 13, 2024 and December 20, 2024

Questions Deadline: January 3, 2025, 5:00 PM

Proposal Address:

Electronic Only: bids@kenmorewa.gov

SECTION 1 – GENERAL INFORMATION

NOTICE:

Notice is hereby given that the City of Kenmore is seeking proposals from local artists from local indigenous tribes to complete the design and fabrication of a signature mural to be located on the concrete wall near the northeast corner of 61st Avenue NE and NE 181st Street.

BACKGROUND INFORMATION:

- Kenmore stands on the lands of the Coast Salish Peoples. The primary purpose of the mural is to provide a meaningful representation and honor the history of Sts'ahp-absh - a subgroup of both the Duwamish and Sammamish Native American tribes – who inhabited the banks of the Sammamish River (known to them as Sts'-ahp). At the confluence of the Sammamish River and Lake Washington, the Sts'ahp-absh established the village of Tl' awh-ah-dees, which they used primarily as their winter quarters. In 1855, tribal leaders signed the Point Elliot Treaty, which relinquished most of their lands in northwest Washington in exchange for cash, relocation to reservations, and access to traditional hunting and fishing grounds. Most of the Sts'ahp-absh left the Sammamish River region, and their villages soon disappeared.
- The mural will be authentic to the heritage of the Coast Salish Peoples and will depict a scene (or scenes) of “pre-Kenmore” Native American life before white settlers came to the area. The mural will include features in the artwork that reflect the City’s strong connection to the land and natural environment, including the water.
- The artist will supply and provide all of the materials, supplies, and equipment needed to complete the mural.
- The mural must be durable given its outdoor location. The artist will apply a final anti-graffiti clear coat to the finished mural.
- In preparation for the painting of the mural, the City will pressure wash the wall at the City’s expense. The City will also provide traffic control, when needed as determined by the City, during the preparation and installation of the mural. Traffic control will also be provided at the City’s expense.

LOCATION FOR PUBLIC ART:

The concrete wall is located along the east side 61st Avenue NE just north of NE 181st Street. The concrete wall is approximately 174 feet in length and approximately 17 feet tall at its highest point. The artist is not required to paint the entire wall, but the mural is expected to cover a substantial portion of the wall. The artist’s proposal will include a general depiction of how much of wall will be painted.

**BUDGET:**

The estimated budget for this mural will be \$40,000, including sales tax.

DURATION OF CONTRACT:

Once an artist is selected, the City will negotiate and execute a professional services contract with the artist for the design and installation/creation of the mural. The term of the Contract will be from approximately spring of 2025 to fall of 2025. The Contract resulting from this RFP shall remain in effect until completion and final payment of the services described in the Contract, unless terminated earlier in accordance with the City's contractual policies.

PROCESS:

Soon after the due date for proposals, the City will review the proposals and select one or more for further consideration, including an interview of potential artists. After interviews and reference checks, the City will negotiate an agreement with the selected final artist. The selected artist will meet the City Council in March or April, and at that same meeting the City Council will consider whether to approve the agreement. Upon execution of the agreement, the artist will proceed with the design of the mural, and completion is expected by the fall of 2025.

BRIEF SCOPE OF SERVICES:

The scope of work for this project shall include the following: Completing a conceptual and final design for the proposed artwork. Presenting the proposed design to the City Council for approval. Procuring the paint and other materials. Fabricating the mural to final completion. Subcontracting for any work involved in the design and fabrication.

Soon after the mural is completed, the City may hold a special unveiling ceremony for the mural, and the artist will be encouraged to attend this event.

The City will be responsible obtaining necessary permits.

QUALIFICATIONS:

The City supports diversity, equity, and inclusion and encourages applications from artists of local indigenous tribes. As the primary purpose of the artwork is to represent and honor Native American Tribes, Native American artists local to the area are strongly encouraged to apply.

This project will require the artist to have the following qualifications:

- Familiarity with the City of Kenmore including its historical context.
- Demonstrated expertise and experience in designing and fabricating murals or other artwork for outdoor public spaces.
- Documentation of past performance and references.
- Capability to meet schedule and budget constraints.

PROPOSAL REQUIREMENTS AND FORMAT:

Responses to this RFP must include the following:

Letter of Interest. A letter or email expressing interest in the project and describing the artist's experience in designing and fabricating works that are authentic to Coast Salish art. The letter should also include the artist's experience or familiarity with Kenmore and its historical context. Photos of the artist's previous work are encouraged.

Description. Provide a description of the proposed mural, including a preliminary sketch, if available. Provide a general depiction of how much of the wall will be covered by the mural.

Budget Estimate and Timeline: Provide a budget estimate for design and fabrication of the mural. Include timeline expectations that reflect your experience in what is practical.

Client References: Please provide two references who are familiar with your work as an artist and ability to undertake and complete comparable projects. Include contact names, titles, and contact information.

Required Number of Proposals: 1 electronic copy (.pdf preferred)

EVALUATION PROCESS:

Proposals will be evaluated by a Selection Committee. The Selection Committee will consider the completeness of an artist's proposal and the artist's qualifications.

QUESTIONS:

Questions regarding this project may be directed to the Kenmore City Clerk's via e-mail to bids@kenmorewa.gov no later than January 3, 2025 by 5:00 PM. Please place "City of Kenmore Public Art RFP Question" in the subject line. Unauthorized contact regarding this RFP with other City employees may result in disqualification. Any oral communications will be considered unofficial and non-binding on the city.

Any questions will be answered in writing and posted on the City's website at www.kenmorewa.gov/requestsforproposals. It is the responsibility of the artist to check the website for any amendments or Q & A's to this RFP.

All proposals will become the property of the City and will become public documents subject to public disclosure with limited exceptions. The Washington State Public Disclosure Act (RCW 42.17) requires public agencies in Washington to promptly make public records available for inspection and copying unless they fall within the specified exemptions contained in the act or is otherwise privileged. Qualifications submitted under the RFP process shall be considered public documents and with limited exceptions proposals that are recommended for contract award will be available for inspection and copying by the public.

SECTION 2 - TERMS & CONDITIONS

EQUAL OPPORTUNITY EMPLOYMENT: The successful artist must comply with the City of Kenmore equal opportunity requirements. The City of Kenmore is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality, disability, or sexual orientation.

TITLE VI: It is the City of Kenmore's policy to assure that no person shall, on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities.

INSURANCE REQUIREMENTS: The selected artist shall maintain insurance that is sufficient to protect the artist's business against all applicable risks, as set forth in the City's Standard contract (available upon request).

INDEMNIFICATION: The selected artist will be required to indemnify the City in the manner identified in the City's Standard contract (available upon request).

BUSINESS REGISTRATION AND TAXATION: The artist awarded the contract will be subject to City of Kenmore Business Registration and Business Taxation as presented in the Kenmore City Code.

NON-ENDORSEMENT: As a result of the selection to supply products and/or services to the City, artist agrees to make no reference to the City in any literature, promotional material, brochures, sales presentation, or the like without the express written consent of the City.

NON-COLLUSION: Proposal and signature of a proposal swears that the document is genuine and not a sham or collusive, and not made in the interest of any person not named, and that the artist has not induced or solicited others to submit a sham offer, or to refrain from proposing.

COMPLIANCE WITH LAWS AND REGULATIONS: In addition to nondiscrimination and affirmative action compliance requirements previously listed, the artist ultimately awarded a contract shall comply with federal, state, and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.

OWNERSHIP: Any reports, studies, conclusions, and summaries prepared by the artist shall become the property of the City. The City will own the mural and, in its sole discretion, will be authorized to display images and depictions of the mural in various formats and publications. The artist will also be authorized to do the same at the artist's discretion.

CONFIDENTIALITY OF INFORMATION: All information and data furnished to the Consultant by the City, and all other documents to which the Consultant's employees have access during the term of the Contract, shall be treated as confidential to the City. Any oral or written disclosure to unauthorized individuals is prohibited.