

City of Kenmore

2025 Fee Schedule

VERSION 2, REVISED FEBRUARY 2025



Resolution no. 25-0425



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A plus sign (+) in the margin of the fee schedule indicates a change from the previous schedule

1. Business Registration and Licenses (KMC Title 5)

Business Registration License Applied for through the Washington Department of Revenue Business Licensing Service	Fee based on an estimated gross annual incomes greater than \$12,000	Fee based on an estimated gross annual income equal to or less than \$12,000
New or Re-opened General Business or Home Occupation	\$10	No fee
Additional Location	\$10	No fee
Existing General Business or Home Occupation, Initial Registration	\$10	No fee
Annual Renewal	\$10	No fee
New or Re-opened Nonprofit 501c(3) or (4)	No fee	No fee
Existing Nonprofit, Initial Registration	No fee	No fee
Annual Renewal Nonprofit 501c(3) or (4)	No fee	No fee
Non-resident Business <i>Non-resident fee is determined by gross annual income earned within Kenmore city limits</i>	\$10	No fee

The Washington State Department of Revenue (DOR) may charge fees in addition to those described in this fee schedule (e.g., processing fee).

Regulatory Business Licenses	Fee
Adult Entertainment	
Device	\$50 each
Operator	\$500 per year
Premises	\$200 per year
Panoram Manager License	\$50 per year
Adult Cabaret	
Operator	\$500 per year
Cabaret Manager License	\$50 per year
Cabaret Entertainer License	\$50 per year
Adult Retail Business License	\$500 per year
Heavy Manufacturing Business	\$200 per year
Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys	\$200 per year; \$100 per six months; or \$50 per day
Junk Shop License	\$300 per year
Junk Wagon License	\$40 per year
Cannabis Business License	\$500 per year
Massage Business and Public Bathhouse	\$150 per year
Massage Practitioner	\$50 per year
Theaters	\$100 each screen per year
Pawnbroker	\$500 per year
Peddler/Solicitor	No fee
Secondhand dealer	\$40 per year
Renewal of License, registration or permit late penalty	10% of required fee
Transferability of license or permit	\$25

2. Code Enforcement

Code Enforcement	Fee
Hourly rate	\$141
Inspection/Posting	Hourly
Re-inspection	Hourly
Abatement	Actual City Costs
Abatement Hearing	Actual City Costs
Notice of Violation Appeal Fee	\$125
Removal of Stop Work or Stop Use Order without the approval from the City	\$500
Violation of a Stop Work or Stop Use Order	\$500
Failure to perform Fire Watch	\$412/day
Violation of International Fire Code	\$255/day
Violation of wet season requirements	See Section 4
Work Commencing Before Permit Issuance	2 times the total permit fee

Housing Code Enforcement	Fee
Hourly rate	\$141
Inspection/Posting	Hourly
Re-Inspection plus Notice and Order	Hourly
Appeal Fee	\$125
Closing Fee	Hourly
Contract Abatement Fee	15% of the contract
Late Fee	1.5% of balance due
Hearing Examiner	Actual City Costs

The Following Fees Apply to all Enforcement Actions:	Fee
Inspection Warrant	\$350 each
Attorney Fees	As established by the City Attorney contract for legal services
Paralegal Services	As established by the City Attorney contract for legal services
Notary Services	\$10
Abatement	Actual City Costs
Code Enforcement Administrative Fee	15%

3. Community Development

Comprehensive Plan and Development Regulation Amendments	Fee
Prescreening/threshold review fee	\$200
Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council)	\$400 (plus, actual costs of review by attorney and other outside consultants)

+

4. Development Services

General	Fee
Fees in this section do not apply to new accessory dwelling units (ADUs).	
Technology Fee With the exception of fees collected by the City for other agencies (e.g., State Building Code Council, Shoreline Fire Department, etc.), the Development Review Technology Fee applies to all fees listed in Section 4. Items with an asterisk "*" are exempt from the technology fee.	5%
Hourly Rate	\$141
Additional/excessive reviews and/or inspections. Applies to all development permits and projects in Section 4; additional plan review or inspections required by changes, additions or revisions to the plans or excessive reviews of re-submittals where four (4) or more reviews is considered excessive. Also applies to reinspections.	Hourly
Research performed outside the context of a pending application review	Hourly
Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Unless otherwise state, this applies to all development permits.	25%
For use of outside consultants for plan review and inspections	Actual Cost
Attorney cost relating to a private development	Actual Cost
Late penalty on Development Permits (KMC 20.05.040)	1.5% of balance due

Development Agreement	Fee
Threshold review with City Council	\$252
Development Agreement requested by the applicant (proposal is approved for consideration by the City Council)	\$6,301 + City Attorney fees
Development Agreement requested by the City	No fee

Pre-application	Fee
Pre-application review fee (first pre-application)	No fee
Pre-application review fee (each subsequent pre-application)	
Base fee	\$650
After five hours	Hourly
Pre-application review fee (city projects)	No fee
Pre-application review fee (affordable housing projects)	No fee

Zoning and Land Use	Fee
Request for site specific rezone	\$3,234
Site plan application (KMC 18.105)	
Up to \$100,000 project value	\$1,096
\$100,001 - \$1,000,000 project value	\$3,491
> \$1,000,000 project value	\$3,491 + \$1,093 for each \$1M or portion thereof
Major revision	\$2,943

	Minor revision	\$963
	Construction permit site plan review	Hourly
	Landscape plan review (KMC 18.35)	
	Initial plan review based on site area	
	0 – 1 site acre	\$609
	> 1 – 2 site acres	\$1,105
	> 2 site acres	\$1,105 + \$214 for each acre or portion thereof over 2
	Each plan revision review	Hourly
	Landscape and tree management inspections	
	Landscape inspection	\$312
	Landscape maintenance bond release inspection	Hourly
	Tree management plan review (KMC 18.57)	
	Initial plan review based on site area	
	0 – 1 site acre	\$609
	> 1 – 2 site acres	\$1,105
	> 2 site acres	\$1,105 + \$214 for each acre or portion thereof over 2
	Each plan revision review	Hourly
+	Variance (e.g., zoning, critical area, etc.)	
	Application review	\$1,735
	Request for time extension	\$110
+	Boundary line adjustment	\$780
	Communications facilities (KMC 18.60)	
	Application review	\$1,860
+	Minor adjustment	\$3,357
	Major adjustment	\$11,678
	Eligible communication facility modifications (ECFM, zoning review)	Hourly
	Conditional Use permit (CUP)	\$5,142
	CUP Minor Adjustment (KMC 18.115.100)	\$3,357
	Accessory dwelling unit (ADU)	No fee
	Change of use permit (zoning review)	
	Base fee	\$704
	After 5 hours	Hourly
	Land use and zoning inspections	Hourly
	Reasonable use exception (RUE)	\$1,735
	Legal lot status request	\$502
	Public agency and utility exception (PAUE)	\$1,735
	Zoning verification letter/request	\$226
	Design review	Hourly
	Temporary Use Permit (TUP/TMP)	\$909
	Temporary Use Permit for homeless shelters (KMC 18.100.200)	No fee
	Affordable Housing Monitoring Fee	\$50/unit
	Request for code interpretation	Hourly
	Multi-Family Tax Exemption (MFTE) Application	\$639
	Public notice mailing fee	\$252

Subdivision, Short Subdivision, Binding Site Plan, and Final Plat	Fee
Preliminary short subdivisions (9 lots or less)	
Base fee	\$579
Plus per lot	\$1,176
Major Revision	\$579
Minor revision	Hourly
Short subdivision alteration	Hourly
Request for time extension	\$110
Preliminary subdivisions (10 lots or more)	
Base fee	\$1,739
Plus per lot	\$1,423
Major Revision	\$3,111
Minor revision	\$963
Request for time extension	\$110
Subdivision alterations or vacations	
With public hearing	\$4,056
Without public hearing	\$1,968
Binding site plan (BSP)	
Final BSP	\$3,104
Conceptual/Preliminary BSP	\$5,713
Revision to a conceptual/preliminary approved BSP	\$1,397
Revision to a final BSP	\$3,104
Subdivision final approval (e.g., final short plat, final long plat)	
Final short subdivision 4 lots or less	\$2,656
Final short subdivision 5 to 9 lots	\$5,355
Final short subdivision alteration	\$987
Final subdivision 30 lots or less	
Base Fee	\$8,054
Plus per lot	\$96
Final subdivision 31 lots or more	
Base Fee	\$8,946
Plus per lot	\$65
Subdivision alteration	\$1,489
Modification of a recorded building envelope	\$747
Final planned unit development	\$6,263
Request for time extension	\$200

Shoreline Management Permit	Fee
Shoreline substantial development permit (SSDP)	
Total cost of proposed development: Up to and equal to \$100,000	\$2,246
Total cost of proposed development: Over \$100,000	\$2,246 + hourly
Shoreline variance (SVAR)	
Total cost of proposed development:	
Up to and equal to \$100,000	\$2,859
Over \$100,000	\$2,859 + hourly
Single-family joint use dock	\$2,242

Shoreline conditional use permit (SCUP)	\$2,859
Shoreline re-designation	\$19,380
Shoreline exemption (SSDX)	\$1,084
Supplemental fees	
Request for a time extension	\$110
Shoreline permit revision	Hourly
Fee when public hearing required	\$895
Permit compliance inspections	Hourly

Special Reviews	Fee
Request for name change (land use applications, after first review)	\$265
State Environmental Policy Act (SEPA) review	
Environmental checklist (projects)	
Base fee	\$1,981
After six hours	Hourly
All fixed and contract costs	Actual Cost
Environmental checklist (Non-Projects)	Hourly
Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs – including scoping, writing, editing, publishing, mailing, distributing and contract administration:	
Deposit – a percentage of total estimated cost	33%
All fixed and contract costs	Actual Cost
Staff preparation and review cost	Hourly
Critical Area Review:	
Applicants are eligible for a refund of the portion of the base fee that is less than the city's costs (including but not limited to the cost of consultants)	
Critical Area Plan Review:	
Base fee	\$1,714
Plus, per hour	Hourly
Flood plain determination – certificate of elevation	\$509
Plus, per hour	Hourly
Review of mitigation/enhancement plan	Hourly
Critical areas inspection	Hourly
Inspection and monitoring	Hourly
Appeals to the Hearing Examiner from decisions of the City*	\$125
Departmental review of non-departmental permits	Hourly
Review of SEPA and/or Critical areas exemption (not related to a SSDX)	
Base fee	\$563
After four hours	Hourly

Tree Removal	Fee
Significant Tree Removal	
Plan review & inspection(s)	\$50
Plan review beyond 2 hours	Hourly
Exceptional Tree Removal	<i>See next page</i>

Application fee	\$1,675
Tree Fund: Fee-in-Lieu (tree replacement) Each 1.0 tree unit (e.g., one 8' to 10' coniferous tree)	\$600/each
Engineering Review	Fee
Engineering review of a land use application (e.g., review of conceptual civil plans)	Hourly
Engineering and/or surveyor review of a final map (e.g., final short plat)	Hourly
Road standards variance, application fee	\$276
Drainage adjustment, application fee	\$276
Wet season work variance, application fee	Hourly
Wet season penalty for non-compliance	\$250 for each day the violation occurs
Single-family drainage review (e.g., building permit)	
Addition/alteration/rebuild	\$408
New SFR, within a plat	\$408
New SFR, not within a plat	\$933
All other projects drainage review (e.g., townhomes, multi-family, commercial, etc.)	
Base fee	\$786
Plus, per total disturbed area	
0 – .50 site acre	\$1,547
.51 – 1 site acre	\$2,137
1.1 – 2 site acres	\$3,898
2.1 – 5 site acres	\$8,558
5.1 – 10 site acres	\$10,308
More than 10 acres	\$11,476
Traffic Impact Analysis review	
Level 1 (10 P.M. peak hour trips or less)	\$465
Level 2 (11-75 P.M. peak hour trips)	\$1,106
Level 3 (Over 75 P.M. peak hour trips)	\$2,213
Parking Review	
Base fee	\$282 + Hourly
Small Project Grading Permit: Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings, as determined by the director.	\$413
Large Project Grading permits	
Disturbed Area	Base fee
Up to 1 acre	\$242 + \$1,088
>1 acre	\$526 + \$815
Engineering Permit - short subdivision plan review	
Short subdivision 4 lots or less	
Base fee	\$2,884
Plus per lot	\$288
Short subdivision 5 to 9 lots	
Base fee	\$5,736
Plus per lot	\$288
Short subdivision utility ROW permit review	\$288

Short subdivision utility ROW permit inspection	\$288
Engineering Permit - subdivision plan review	
Subdivision 30 lots or less	
Base fee	\$8,584
Plus per lot	\$47
Subdivision 31 lots or more	
Base fee	\$9,279
Plus per lot	\$23
Subdivision utility ROW permit review	\$563
Subdivision utility ROW permit inspection	\$563
Engineering Permit - multi-family plan review (e.g., planned unit developments, townhomes, apartments, condominiums, etc.).	
30 units/lots or less	
Base fee	\$8,584
Plus per lot	\$63
31 units/lots or more	
Base fee	\$9,556
Plus per lot	\$32
Utility ROW permit review	\$539
Utility ROW permit inspection	\$539
As-built reviews	Hourly
Engineering plan revision (e.g., post-issuance revision)	Hourly
Additional/excessive review fee (applies to each review starting on the fourth review).	Hourly

Engineering Inspections			Fee
Engineering construction inspections (when not associated to a Bond Quantity Worksheet):			
Inspection fees are calculated by adding the applicable amounts from the Annual Volume Table (below), to a maximum of \$10,000.			
<u>Annual Volume Table</u>			
Volume deposited or removed	Base Fee		Plus per 100 cubic yards or portion thereof
0 to 3,000 cubic yards	\$0	+	\$136
>3,000 to 10,000 cubic yards	\$3,527	+	\$23
>10,000 to 20,000 cubic yards	\$5,199	+	\$7
>20,000 to 40,000 cubic yards	\$5,917	+	\$3
>40,000 cubic yards	\$6,469	+	\$2
Engineering construction inspections (when associated to a Bond Quantity Worksheet):			
Inspection fees are calculated by adding the applicable amounts from the table below.			
Bond quantity worksheet amount (line T)	Base Fee		Plus per \$1,000 bond or portion thereof
\$0 – \$30,000	\$294	+	\$159
>\$30,000 – 120,000	\$3,114	+	\$67
>\$120,000	\$9,256	+	\$20

Reclamation bond release inspection	\$354
Re-inspection of non-bonded actions	\$310
Substantial engineering permit inspection	Hourly
Maintenance bond inspections: Maintenance inspection fees are calculated by adding the applicable amounts from the table below.	
Bond quantity worksheet amount (line T)	Base Fee
\$0 – \$30,000	\$636
>\$30,000 – 120,000	\$1,063
>\$120,000	\$1,612

Plus per \$1,000 bond or portion thereof

Building Permits	
Valuation Table	
Total Valuation	Fee
\$1 – \$500	\$33
>\$500 – \$2,000	\$33 for the first \$500 plus \$4 for each additional \$100 or fraction thereof, to and including \$2,000.
>\$2,000 – \$25,000	\$96 for the first \$2,000 plus \$20 for each additional \$1,000 or fraction thereof, to and including \$25,000.
>\$25,000 – \$50,000	\$541 for the first \$25,000 plus \$13 for each additional \$1,000 or fraction thereof, to and including \$50,000.
>\$50,000 – \$100,000	\$891 for the first \$50,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000.
>\$100,000 – \$500,000	\$1,374 for the first \$100,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$500,000.
>\$500,000 – \$1,000,000	\$4,457 for the first \$500,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
>\$1,000,000	\$7,753 for the first \$1,000,000 plus \$5 for each additional \$1,000 or fraction thereof.
Building plan review (except basic)	65% of the building permit
Building plan review (basic)	25% of the building permit
Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour)	Hourly
+ Mobile Homes	
Mobile Home permit	\$1,145
Temporary mobile home permit	\$1,064
Non-insignia mobile home inspection	\$914
Re-roof permits	
Single-family residential	\$255
All other building types (e.g., townhomes, commercial, multi-family, etc.)	Valuation Table
Condominium conversion review	
1 to 30 units	\$2,254
31 to 99 units	\$2,546
100 or more units	\$3,455
Plus per unit	\$383
Pre-inspections	See next page

Fire and flood damage	Hourly
Housing, relocation of a structure, or code compliance	Hourly
Other inspections prior to permit	Hourly
Demolition permit	\$395
Plan review and/or inspections beyond one (1) hour, each	Hourly
Inspection outside of normal hours	Hourly x 1.5
Inspection for which no fee is specifically indicated	Hourly
Permit extension or renewal	\$146
State Building Code Council Surcharge (RCW 19.27.085)*	
Residential building permits	
Base Fee	\$6.50
Plus per residential unit, but not including the first unit	\$2.00
Commercial building permits	
Base Fee	\$25.00
Plus per residential unit, but not including the first unit	\$2.00

Plumbing Permits	Fee
New single-family (one and two dwellings) and townhouses	\$978/unit
Commercial and Multi-family	
Plumbing Permit	Valuation Table
Plumbing Permit Plan Review	65% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$143
Plus, per fixture (e.g., sink, toilet, roof drain, electric water heater, water piping, water treatment equipment, back flow devices, etc.)	\$15/each
Other fixture regulated by the Plumbing Code but not classed in other categories, or for which no other fee is listed	\$15/each

Mechanical Permits	Fee
New single-family (one and two dwellings) and townhouses	\$457/unit
Commercial and Multi-family	
Mechanical Permit	Valuation Table
Mechanical Permit Plan Review	65% of permit
Alteration or addition to one and two-family dwellings and townhouses	
Base Fee	\$143
Plus, per fixture:	
All heating and cooling systems, except heat pumps (e.g., furnace, suspended heating system, recessed wall heater, floor-mounted, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$178/each
Gas water heater	\$178/each
Other appliance or piece of equipment regulated by the Mechanical Code but not classed in other categories, or for which no other fee is listed	\$15/each

+

Ventilation systems, vents, hoods, ducts, etc.	\$15/each
Gas piping, per outlet	\$15/each
Heat pump	\$15/each

Stormwater Capital Facilities*		Fee
Stormwater capital facilities charges apply to all development that creates new impervious surface. This charge applies to each parcel. These fees do not apply to new impervious surfaces associated with the establishment of a new accessory dwelling unit (ADUs).		
If the charge was previously paid for development of a parcel (e.g., new single-family residence), and an applicant proposes additional development or redevelopment (e.g., single-family addition), the charge applies only to new impervious surfaces.		
New single-family residential development on a single parcel		\$3,700
New townhome development on a single parcel		\$3,700/unit
All other development	Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,700. The minimum ERU shall be 1.0.	
Shelters for temporary placement, as defined in KMC 18.20.2540 or as determined by the City Manager.		No fee
Affordable housing projects, as defined in KMC 18.20.098, where all units are affordable; or as determined by the city manager.		No fee

Transportation Impact Fees*		Fee
ITE Land-Use Category	Net New Person Trips	Impact Fee
Single Mobility Unit Cost	N/A	\$4,592.00
Residential		
Single-family, detached	1.363 per dwelling unit	\$6,822.20 per dwelling unit
Single-family, attached (e.g., duplexes, triplexes, etc.) ITE #215	0.938 per dwelling unit	\$4,952.03 per dwelling unit
Multi-family, low rise (apartments, townhouses, and condominiums with at least 3 dwelling units) ITE #220	0.834 per dwelling unit	\$4,402.36 per dwelling unit
Multi-family, medium rise (apartments and condominiums; 4-10 floors of living space) ITE #221	0.638 per dwelling unit	\$3,366.51 per dwelling unit
Multi-family, senior adult housing (retirement communities, age-restricted housing, etc.) ITE #252	0.362 per dwelling unit	\$1,910.08 per dwelling unit
Low rise residential with ground floor commercial	0.87 per dwelling unit	\$4,594.30 per dwelling unit
Mobile home park	0.839 per dwelling unit	\$4,200.18 per dwelling unit
Affordable Housing (KMC 18.20.098)	--	\$0 per dwelling unit (no fee)
Commercial		
Hotel	0.854 per room	\$4,899.76 per room
Marina	0.254 per berth	\$1,132.31 per berth
Golf Course	0.345 per acre	\$1,585.77 per acre

Movie Theater	0.103 per seat	\$340.07 per seat
Multipurpose recreational facility	4.361 per 1,000 Square Feet (SF)	\$19.42 per 1,000 SF
Office, general	1.691 per 1,000 SF	\$12.35 per 1,000 SF
Office, medical	4.624 per 1,000 SF	\$31.85 per 1,000 SF
Shopping Plaza (40,000-150,000 SF, no supermarket)	4.173 per 1,000 SF	\$7.67 per 1,000 SF
Supermarket	6.973 per 1,000 SF	\$20.81 per 1,000 SF
Convenience Store 24-hour	29.298 per 1,000 SF	53.81 per 1,000 SF
Pharmacy with drive-through	12.505 per 1,000 SF	\$26.99 per 1,000 SF
Drive-in bank	16.629 per 1,000 SF	\$35.89 per 1,000 SF
Fast casual restaurant	7.638 per 1,000 SF	\$21.75 per 1,000 SF
Fast food with drive-through	20.103 per 1,000 SF	\$57.23 per 1,000 SF
Fast food with no drive-through	20.213 per 1,000 SF	\$57.55 per 1,000 SF
Gas station	8.466 per 1,000 SF	\$20,604.30 per 1,000 SF
Gas station with convenience store	11.211 per pump	\$27,284.77 per pump
Institutional		
Elementary school	0.195 per student	\$554.89 per student
Middle school	0.171 per student	\$485.53 per student
High School	0.182 per student	\$519.51 per student
Church	0.597 per 1,000 SF	\$3.15 per 1,000 SF
Library	9.94 per 1,000 SF	\$28.30 per 1,000 SF
Hospital	1.045 per 1,000 SF	\$7.49 per 1,000 SF
Nursing Home	0.724 per 1,000 SF	\$2.89 per 1,000 SF
Industrial		
General light industrial	0.612 per 1,000 SF	\$4.47 per 1,000 SF
Manufacturing	0.801 per 1,000 SF	\$5.85 per 1,000 SF
Mini-warehouse	0.162 per 1,000 SF	\$1.18 per 1,000 SF

Parks Impact Fee*		Fee
Single-family residence		\$4,652.34 per dwelling unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)		\$3,568.59 per dwelling unit
Mobile Home		\$2,325.57 per dwelling unit
Affordable Housing (KMC 18.20.098)		No fee

Schools Impact Fee*		Fee
Single-family residence		\$15,159 per dwelling unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)		\$2,755 per dwelling unit

Fire Department Review*	
The fire review fee are assessed per the approved contract with the Shoreline Fire Department for all single family, multi-family, and commercial projects.	

Limited Use Right-of-Way Permits (Types A, B, C & Beautification)		Fee
Application Fee (includes 1 hour review and 1 hour inspection)		\$237
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee	Fee = (use area) x \$20 per sq. ft x days of usage/365 or a minimum of \$100, whichever is greater	

Beautification Permit	No Fee
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Access Right-of-Way Permits		Fee
Application Fee (includes 1 hour review and 1 hour inspection)		\$237
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee		
Open to the Public		No fee
Limited (not open to the public)		Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater
**value of adjacent land (in area, sq ft) according to King County Assessor records		

Encroachment Right-of-Way Permits*		Fee
Application Fee (includes 1 hour review and 1 hour inspection)		\$237
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee		Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater
**value of adjacent land (in area, sq ft) according to King County Assessor records		

Right-of-Way Special Use Permits*		Fee
Application Fee (includes 1 hour review and 1 hour inspection)		\$237
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee		Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater
**value of adjacent land (in area, sq ft) according to King County Assessor records		

Utility Right-of-Way Permits*		Fee
All Utility Franchises and any other utility company or agency installing, repairing, removing, and/or modifying telecommunication/cable facilities		
+	Application	\$237
	Review	Hourly
	Inspection	Hourly
	Use fee	No Fee
	Permit Extension	\$350
	Violation of Lane Closure Hours	\$500
	Accelerated Job Start	\$542
	Work Without a Permit	\$1,000
	Attorney Fees for Use Agreements	Actual Cost
	Failure to Relocate, replace, or transfer facility	\$500/day, per location

Annual Use Payment for Use of Right-of-Way and City Owned Property*	
Type of Equipment/Facility within the right-of-way Separate support structure (such as a monopole, fence, foundation, or lattice) used for wireless antenna, utility services, enclosures, antenna/receiver transmitters, and/or equipment cabinets	\$5,000/year
Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet	\$3,000/year
Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet (but not both), underground facilities, or wires/cables only	\$2,000/year

State Route 522 driveway connection permit*	
<p>Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit. The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant's proposal that exceed the required base fees in the following schedule:</p>	
Category I – Base fee for one connection:	
· Agricultural, forest, utility operation and maintenance	\$50
· Residential dwelling units (up to 10)- single connection	\$50/dwelling
· Other, with 100 average weekday vehicle trip ends	\$500
· Fee per additional connection point	\$50
Category II – Base fee for one connection:	
· Less than 1,000 average weekday vehicle trip ends	\$1,000
· 1,000 to 1,500 average weekday vehicle trip ends	\$1,500
· Fee per additional connection point	\$250
Category III - Base fee for one connection:	
· 1,500 to 2,500 average weekday vehicle trip ends	\$2,500
· Over 2,500 average weekday vehicle trip ends	\$4,000
· Fee per additional connection point	\$1,000
Category IV – Base fee per connection:	\$100
<p>Surety Bond. Prior to the beginning of construction of any connection, the city may require the permit holder to provide a financial guarantee (e.g., surety bond) as specified in WAC 468-34-020(3).</p>	

Memorial Sign*	Fee
Application fee and sign	\$300

5. Animal Care and Control

Animal License and Registration		Fee
Pet license - dog or cat		
Unaltered		\$60
Altered		\$30
Juvenile pet license - dog or cat		\$15
Discounted pet license - dog or cat		\$15
Replacement tag		\$5
Transfer fee		\$3
Guard dog registration		\$100
Exotic pet, new		\$500
Exotic pet, renewal		\$250
Service animal		No fee
K-9 police dog		No fee
Late fees		
Received 45-90 days following license expiration		\$15
Received 90-135 days following license expiration		\$20
Received more than 135 days following license expiration		\$30
Received more than 365 days following license expiration		\$30 plus license fee(s) for any previous year pet was unlicensed

Animal Business and Activity Permits		Fee
Hobby kennel and hobby cattery license		\$50
Private animal placement permit		No fee

Civil Penalties		Fee
General		
No previous similar code violation within one (1) year		\$50
One previous similar code violation within one (1) year		\$100
Two previous similar code violation within one (1) year		Double the rate of the previous penalty, up to a maximum of \$1,000.
Vicious animal or animal cruelty violations		
First violation within one year		\$500
Subsequent violations within one year		\$1,000
Dog leash law violations		
First violation within one year		\$25
Additional violation within one year		\$50
Animal abandonment		\$500
Unlicensed cat or dog		
Altered cat or dog		\$125
Unaltered cat or dog		\$250

Service Fees	Fee
Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal)	\$75-250
Spay or neuter deposit	\$150/animal
Impound or redemption - dogs, cats, or other small animals	
First impound within one year	\$45
Second impound within one year	\$85
Third impound within one year	\$125
Impound or redemption - livestock, small	\$45
Impound or redemption – livestock, large	\$45 or actual cost of sheltering, whichever is greater
Kenneling at King County animal shelter – per 24 hours or portion thereof in field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section.B657	\$20
Owner-requested euthanasia (unlicensed pets)	\$50
Optional micro-chipping for adopted pets	\$25

6. Miscellaneous

Type	Fee
Credit Card Service Fee	3%
NSF (insufficient funds charge for a returned payment)	\$25
Use of City owned property, other than right-of-way, for event parking, storage or similar use	\$100/day
City Sponsored Event - Vendor Fees	
Food Vendor	\$50/day
Craft Vendor	\$50/day
Non-Profit Booth or Vendor	\$10/day
City Hall Facility Rental Fees	
Weekday Rental (Tue-Fri) - Resident	\$25/hour
Weekday Rental (Tue-Fri) - Non-Resident	\$50/hour
Saturday Rental - Residents Only	\$75/hour
Audio/Visual Rental	\$25
Damage Deposit (refundable)	\$250 min.
The Hangar Rental Fees (Kenmore Residents Only)	
Damage Deposit (for groups ≥ 30 people)	\$100**
Damage & Food Deposit (for groups ≥ 30 people)	\$150**
**50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes	
**100% of the deposit will be forfeited for “no-shows”	
Public Safety Fees	
First three (3) false alarms	No fee
Fourth and fifth false alarms	\$50 each
Sixth and additional false alarms	\$100 each
Park Shelter Rental Fee	
Kenmore Residents all day	\$150
Kenmore Residents half day	\$75
Non-Kenmore Residents all day	\$200

Non-Kenmore Residents half day	\$100
Moorlands Park Athletic Fields Rental Fee: Athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants	\$22/hour
Franchise Agreements Negotiations	
General	Actual Cost
Cable TV	Actual Cost***
***Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap	
Right-of-Way Vacation	
Application fee	Hourly
Appraisal review	Actual cost
Public notice mailing fee	\$252

Special Event Permit	Fee
Application Fee	\$100
Application Fee for City of Kenmore Sponsored Events	No fee
Actual and indirect cost for city personnel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense.	Actual Cost

7. Public Records Requests

Type	Fee
Copy charges may be combined to the extent more than one type of charge applies to a particular request	
Review of requested records	No charge
Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17")	
6 pages or less	No charge
7 or more pages (includes cost of first 6 pages)	15 cents/page
Scanned copies (converting a record from paper copy to an electronic format)	
10 pages or less	No charge
11 or more pages (including cost of first 10 pages)	10 cents/page
Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service).	
80 files or less	No charge
81 or more files (including cost of first 80 files)	5 cents/4 files
Transmission of public records in an electronic format	10 cents/gigabyte
Oversized documents such as building plans, maps, blueprints or large copy jobs	Actual Cost
Records copied to CD or DVD	\$1.00 per CD/DVD
Records copied to thumb/flash drive	Actual Cost
Mailing envelopes or packaging and postage	Actual Cost

+ 8. Surface Water

Surface Water Management Service Annual Program Charges

Rates are established pursuant to Resolution no. 23-406, unless otherwise amended and adopted.

City of Kenmore								
Surface Water Management Program Annual Service Charges								
Class	Impervious Area	Annual Rates						
		2024	2025	2026	2027	2028	2029	2030
Residential ^A	NA	\$298.84	\$358.61	\$401.64	\$449.84	\$476.83	\$505.44	\$525.66
Very Light ^A	0 to ≤ 10%	\$298.84	\$358.61	\$401.64	\$449.84	\$476.83	\$505.44	\$525.66
Light	> 10% to ≤ 20%	\$896.51	\$1,075.81	\$1,204.91	\$1,349.50	\$1,430.47	\$1,516.30	\$1,576.95
Moderate	> 20% to ≤ 45%	\$1,942.43	\$2,330.92	\$2,610.63	\$2,923.91	\$3,099.34	\$3,285.30	\$3,416.71
Moderately Heavy	> 45% to ≤ 65%	\$3,287.20	\$3,944.64	\$4,418.00	\$4,948.16	\$5,245.05	\$5,559.75	\$5,782.14
Heavy	> 65% to ≤ 85%	\$4,482.54	\$5,379.05	\$6,024.54	\$6,747.48	\$7,152.33	\$7,581.47	\$7,884.73
Very Heavy	> 85% to ≤ 100%	\$5,528.46	\$6,634.15	\$7,430.25	\$8,321.88	\$8,821.19	\$9,350.46	\$9,724.48
City Roads	NA							
State Highways	NA							

Rates are subject to 6% utility tax per KMC 3.35.040.F

^A Rate is per parcel; all other rates are per acre