



**Washington State  
Department of Transportation**

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May 19, 2025

Stephanie Lucash  
Interim Administrator  
City of Kenmore  
18120 68<sup>th</sup> Avenue NE  
Kenmore, WA 98028

Dear Stephanie Lucash:

WSDOT approved your 2025 Annual Title VI Compliance documents to meet the requirements under Title 23 Code of Federal Regulations (CFR), Part 200 and 49 CFR. As public records, your Title VI Accomplishments and Goals report, Letter of Intent, and Nondiscrimination Assurances (NDA) **must** be posted on your website. Please update the NDA if there is a change in the Executive Official who signs it and email it to WSDOT within 30 days.

WSDOT appreciates your efforts in developing the required documents for your Title VI Program. **Your next annual report is due May 1, 2026, covering the reporting period of April 2025 to March 2026.** Transmittal email contains additional information.

WSDOT is committed to providing any assistance you may need with your Title VI Program implementation process. For assistance, please contact me at 360-522-2794 or at [KarolcD@wsdot.wa.gov](mailto:KarolcD@wsdot.wa.gov).

Sincerely,

A handwritten signature in black ink that reads "Doris Karolczyk".

Doris Karolczyk  
Title VI Local Agency Compliance Lead  
Office of Equity and Civil Rights  
Washington State Department of Transportation

cc: Mehrdad Moini