



## STEP Housing Committee Meeting #5

Meeting Agenda August 20, 2025

Location: Virtual (See meeting invite for call-in information)

### Project Resources:

STEP = Shelters, Transitional Housing, Emergency Housing, and Permanent Supportive Housing

Project Website: [STEP Housing | City of Kenmore Washington](#)

HB 1220: [Engrossed Second Substitute House Bill 1220](#)

Department of Commerce: [STEP Housing User Guide](#)

### Attendees:

- Maddie Hayden (Committee Member)
- Josh Kurcinka (Committee Member)
- Timothy Marchello (Committee Member)
- Corina Pfeil (Committee Member)
- Juliana Pooley (Committee Member)
- Caitlin Sullivan (Committee Member)
- Jennifer Alderman (Committee Member)

- Debbie Bent, City of Kenmore (Staff)
- Brittany Chue, City of Kenmore (Staff)
- Clay White, Kimley-Horn (Facilitator)
- Nick Chen, Kimley-Horn (Facilitator)
- Sam Matterazzo, Kimley-Horn (Facilitator)

### Meeting Agenda

1. Minutes from July meeting (See email distribution)
2. Discussion Topic: City Council Recommendations (40 min)
  - a. Good Neighbor Agreement Review
  - b. Resident – Operator Agreement Sample Review
  - c. Proposed Code Edits and Definitions
  - d. Open House Materials and Prep
3. Next Steps (10 min)
  - a. Project Team to draft materials for Open House
  - b. Next Meeting: STEP Open House - September 2025 (Date and Time TBD)